



FSR Suisse Rugby Day Application to Organize

Event: **Suisse Rugby Day, Date:** _____

Main Match: ENC 2A Switzerland - _____

Other Matches: Friendly Game Suisse A, Women's National Team Test Match

Organiser : _____

Venue: _____

Organising Committee Information

	Name	Address	Tel & E-mail
Organising Committee President			
Match day manager (changing rooms, pitches, equipment, team services)			
Ticketing Manager			
Concessions			



Manager (Food & Drink)			
Volunteer Coordinator			
Communication & Media Manager			
Marketing & Sponsoring Manager			

Information Regarding the Stadium

Name and Address of the stadium: _____

	How many	Measurements (Length, width)	Comments / Description
Main Pitch	1		
Other Pitch(es)			
Team Dressing Rooms			
Referee Dressing Rooms			



Anti-Doping Room			
Storage Room			
Spectator Tribune	Number of seats / standing room:		
VIP Tribune	Number of seats:		
Media / Press Tribune and Work rooms	Number of seats / spaces		
VIP Tent or Facility (or space available for installation)	Tent or facility installed ? Yes / No Number of places :	If not : space for Tent installation ? Yes / No How much space where	
Spectator Concession stands (= Beer, grill, "buvette")	How many stands :		
Parking Team buses	How many spaces :		Location :
Parking - Cars	How many spaces :		Location :



Ambulance Parking			Location :
Restaurant available on-site or neraby	Name : number of places :		Address :

TV & Marketing Plan

Local TV Coverage	YES / NO If YES : entire match or highlights ? Live or delayed ?	Name of TV Channel :
Name of Sponsor	Type of Sponsoring (Programme, Boards at Pitchside, Posters, etc.)	Comments
a.		
b.		
c.		



Other Information

	How Many	Additional Information
Number of Staff and volunteers for roganisation of event		Who are the staff and volunteers (club members, local community, city?)
Medial Equipement	Ambulance at pitchside during matches : YES / NO	AED (Defibrillator) on site: YES / NO

Other Information and Comments

Please return by e-mail to :

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