

EUROPEAN NATIONS CUP 2014/2016 MANUAL



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Foreword

Dear ENC Participating Unions,

As announced during the General Assembly, we are now forwarding you the operational manual with all the instructions and the protocols that need to be applied during the European Nations Cup.

This document explains the requirements that all participating Unions have to fulfil so that our competition will be reknown and valued by international bodies but also from a commercial and media point of view.

These useful arrangements have been approved by the members of the different RUGBY EUROPE committees.

To achieve great success on a sport, media and financial level, each participating Union will, as much as possible, cooperate and provide help in the organisation of the matches applying the following instructions as rigorously as possible.

Let's try to build up together a new and enjoyable competition with everyone's collaboration. As you know the new cycle will conduct to the Rugby World Cup 2015 in England, in Europe! The dynamic of this organisation in Europe must boost the mass participation and increase the number of players.

This way, our rugby will become more and more credible, responsible and professional.

As these instructions will be fully and strictly applied, the RUGBY EUROPE will prove that it has entered a new era in the organisation of its competitions.

I rely on your collaboration and involvement for the success of our actions and would like to thank you very much.

I wish you all a great competition and hope that you have a lot of fun. Let's go to the RWC 2015!

Octavian Morariu
Président de RUGBY EUROPE

1. Introduction

1.1 Terms of Participation

During the RUGBY EUROPE General Assembly in Split in June 2014, the representatives from the Unions have approved the dates and venues for the ENC matches. Since then, no withdrawal has been notified to the RUGBY EUROPE secretariat but a few changes of dates and venues have been agreed or refused.

For the period 2014/2016, the terms of participation include more details and Unions have to sign a participation agreement.

RUGBY EUROPE would like to remind all Unions that its competitions and of course the ENC are regulated by the IRB rules.

IRB REGULATION 20. CODE OF CONDUCT

APPENDIX 1 - CODE OF CONDUCT

- 1 All Unions, Associations, Rugby Bodies, Clubs and Persons:
 - 1.1 must ensure that the Game is played and conducted in accordance with disciplined and sporting behaviour and acknowledge that it is not sufficient to rely solely upon the Match Officials to maintain those principles;
 - 1.2 shall co-operate in ensuring that the spirit of the Laws of the Game are upheld and refrain from selecting players guilty of foul play;
 - 1.3 shall not repeatedly breach the Laws of the Game;
 - 1.4 shall accept and observe the authority and decisions of referees, touch judges, Match Officials and all other rugby disciplinary bodies, subject to Regulation 17;
 - 1.5 shall not publish or cause to be published criticism of the manner in which a referee or touch judge handled a Match;
 - 1.6 shall not publish or cause to be published criticism of the manner in which Council or any other rugby disciplinary body handled or resolved any dispute or disciplinary matter resulting from a breach of the Bye-Laws, Regulations, or Laws of the Game;
 - 1.7 shall not engage in any conduct or any activity on or off the field that may impair public confidence in the honest and orderly conduct of a Match, tour, tournament or Series of Matches (including, but not limited to, the supply of information in relation to the Game, directly or indirectly, to bookmakers or to persons who may use such information to their advantage) or in the integrity and good character of any Person;
 - 1.8 shall not commit a breach of Regulation 6 (Wagering);
 - 1.9 shall promote the reputation of the Game and take all possible steps to prevent it from being brought into disrepute;

- 1.10 shall not commit an anti-doping rule violation as defined in Regulation 21;
 - 1.11 shall not abuse, threaten or intimidate a referee, touch judge or other Match Official, whether on or off the field of play;
 - 1.12 shall not use crude or abusive language or gestures towards referees, touch judges or other Match Officials or spectators;
 - 1.13 shall not do anything which is likely to intimidate, offend, insult, humiliate or discriminate against any other Person on the ground of their religion, race, sex, sexual orientation, colour or national or ethnic origin;
 - 1.14 shall not do anything which adversely affects the Game of Rugby Football, the Board, any member Union or Association or any commercial partner of the Game.
- 2 Each Union and Association is under an obligation to comply with and to ensure that each of its members comply with this Code of Conduct and adopt procedures to monitor compliance with and impose sanctions for breaches of the Code of Conduct by Persons under its jurisdiction.

IRB REGULATION 24

Any Matters not provided for in these Regulations shall be dealt with by the Council (in the RUGBY EUROPE regulations: the Executive Committee)

Should you have any questions on the content of these Terms of Participation, please do not hesitate to contact RUGBY EUROPE at secretariat@rugbyeurope.eu

1.2 Definitions & Interpretations

Definitions and Interpretations of all terms used in these Manual are set out below.

1.2.1 Definitions

The following terms where used have the following meanings:

Additional Match	Any playoff and / or repechage Matches forming part of the Qualification Process but which are not part of the ENC.
Appeal Committee	The Committee that will adjudicate on appeals arising from the decisions of the Disputes Committee and such other matters as may from time to time be referred to them by RUGBY EUROPE.
Citing Commissioner	Person designed by RUGBY EUROPE to act as citing commissioner for designated Matches in the ENC.

Competition Anti-Doping Programme	The Anti-Doping programme promulgated by the IRB and/or RUGBY EUROPE for the Competition and set out in these Terms of Participation in Section 10 and which sets out the anti-doping regulations which apply to the Competition and any Additional Match(es).
Competition Rules	The rules of the Competition as set out in Section 5 of these Manual.
Commercial Rights	The commercial rights in the ENC Competition as defined in Section 9.2 of these Terms of Participation.
Commercial Rules	The commercial rules of the ENC Competition as set out in Section 9 of these Terms of Participation.
Disputes Committee	The Committee responsible for adjudicating on disputes and/or matters referred to it by RUGBY EUROPE.
Doping Control	All steps and processes from test distribution planning through to ultimate disposition of any appeal, including all steps and processes in between such as provision of whereabouts information, Sample collection and handling, laboratory analysis, therapeutic use exemptions, results management and hearings.
ENC/ Competition/ Tournament	RUGBY EUROPE European Nations Cup Tournament 2014-2016 including all of its component divisions.
ENC Disciplinary Programme	The disciplinary programme and procedures to be applied in respect of Foul Play and Misconduct involving Players, Team Members, Teams, Participating Unions, and other Tournament personnel, officials or entities, as set out in these Terms of Participation in Section 11
RUGBY EUROPE	RUGBY EUROPE, the regional association, member of the IRB, for Europe.
Force Majeure	Any circumstance not reasonably foreseeable at the date of this Agreement arising from or attributable to acts, events, omissions or accidents which are beyond the reasonable control of the affected party including without limitation, any strike or lock-out or industrial action of whatever nature (which is not due to any party to this Agreement including Team Members or any associates, agents, representatives or employees of such party), accidental fire, storm or tempest, act of God, explosion, sabotage, flood, earthquakes, subsidence, epidemic or other natural physical disaster, structural damage, failure of power supplies, riot, crowd disorder, act of terrorism, war, threat of terrorism, civil commotion or any legislation, regulation, ruling or omissions (including failure to grant any necessary permissions) of any

relevant government, court or any competent national or international authority.

Host Union	A Union which hosts a Match
Illness	Medical disability arising during the Competition or a Match.
Image Rights	The name, nickname, image, likeness, photograph, identifying characteristic and/or signature of a Team Member.
Injury	Physical disability arising during the ENC or a Match.
Internal Travel	All ground transport within the area of the Host Union as arranged by the host union.
IRB	International Rugby Board.
Local Rights	Those commercial rights in the ENC game granted by RUGBY EUROPE for exploitation by the Host Union.
Match	Match(es) to be played as part of the ENC, as further identified in the Match Schedule at Section 2.3 and any Additional Match.
Match Commissioner	The person described in Section 5.6 of these Terms of Participation who fulfils the following functions, without limitation: <u>Before a Match:</u> collects team lists if they have not been sent yet to RUGBY EUROPE representative of the match, controls together with the referees that the playing area confirms with the IRB Regulations (including without limitation technical zone, painting, protections). <u>He conducts the manager meeting.</u> <u>During the match:</u> fills in the game sheet, controls the number and quality of replacements (specific positions), ensures that technical zones are respected (when there is no one appointed by RUGBY EUROPE to do so). After the match: fills in and has the official match report signed by managers and referees, transfer the game sheet on electronic format to RUGBY EUROPE Communication staff within 1-2 hours after the end of the game as well as all the other documents to RUGBY EUROPE Head Office by surface mail (consent forms and all anti doping documents requested).
Match Medical Officer	<u>Organises following RUGBY EUROPE Regulations, the Disciplinary Meeting when necessary</u> A representative or representatives appointed by the Host

	Union who shall have all the relevant and necessary qualifications and experience and who shall be the official Doctor(s) in attendance at one or several Matches and Shall be fluent in the language of the Host Union and in English and / or French.
Match Venue	The stadium, ground or place at which any Match is to be played for the purpose of the Matches and all areas required by RUGBY EUROPE.
Other Events	Shall mean the Prize Giving Ceremony, the Team Managers' Meeting and such other events agreed between RUGBY EUROPE and the Host Union as official events or functions comprising part of the Competition.
Participating Union	Each of the national Rugby Unions of the nations who have qualified and/or been selected to participate in the ENC and/or any Additional Match and who have executed the Participation Agreement by the time requested by RUGBY EUROPE.
Qualification Process	The series of Matches forming part of the qualification process for Rugby World Cup 2015.
Team Kit	Each Team's playing kit, bandages and strapping and any uniform to be worn on any Match occasion or Other Event.
Team Liaison Officer	A representative of the Host Union for the purposes of ensuring that the legitimate requirements of visiting Team, For the avoidance of doubt in relation to Teams, this shall include, without limitation, accompanying the Team prior to and during the stay, looking after the general interests and welfare of the Team, assisting in arrangements for the attendance of the Team at functions and events, making all arrangements necessary to meet the training requirements of the Team on arrival at the Training Venue and Match Venues and otherwise. He is also called Single Point Of Contact (SPOC). Section 4.2.2.
Team Member	Any member of a Team including all Players and Team Officials.
Team Officials	Any of the Team Members who are not Players.
Terms of Participation	Shall mean this manual produced by RUGBY EUROPE in respect of the Competition containing the information required by Participating Unions, including but not limited to the Competition Rules.
Tournament Term	The period for each Participating Union between the start of the outward journey and the end of the homeward journey as notified by RUGBY EUROPE.
Union Consent Form	The Union Consent Form as defined in the Participation Agreement (Section 13)

2. ENC format and Match Scheduling

The European Nations Cup is a competition spanning two seasons.

There are 6 levels of competition consisting of home and away matches across the 2014 – 2016 period. Division 3 consists of a 4 team Tournament in a single location

At the completion of the Tournament, the Winners of all Divisions will be declared Champions. For Divisions 1B to 3, the winners will be promoted to the division above and the last place team will be relegated to the division below.

The ENC Competition Fixture List can be found at www.rugbyeurope.eu

Division 1A

Georgia
Germany
Portugal
Romania
Russia
Spain

Division 1B

Belgium
Moldova
Netherlands
Poland
Sweden
Ukraine

Division 2A

Croatia
Cz. Republic
Israel
Malta
Switzerland

Division 2B

Andorra
Cyprus
Hungary
Latvia
Lithuania

Division 2C

Austria
Denmark
Luxembourg
Serbia
Slovenia

Division 2D

Bosnia – Herzegovina
Bulgaria
Finland
Norway
Turkey

Division 3 Tournament

Belarus / Estonia (Qualification Play Off, October 4th)

Greece
Montenegro
Slovakia

2.1 Timeline of Key Dates & Deadlines

DEADLINES	PRE-MATCH
End June	Administrative meeting to organise the divisions and the matches dates and venues
August	First referees and commissioners' appointments (sept-december)
November-December	Second referees and commissioners' appointments (feb-june)
One month before the match	On demand of visitor team Deadline to warn the visitor team about the balls used during the match. Deadline to fix the last details of transport and accommodation. Deadline to fix the number of tickets for the Visiting Union
-7 days before the player's first match	Team Consent Form signed by email enc@rugbyeurope.eu
J-2	Deadline for arrival of Teams, referees and Match Commissioners Team Managers meeting conducted by the Match Commissioner

48 hrs Prior to the game	Players list sent to enc@rugbyeurope.eu results@irb.com ; irb@sportstat.co.uk
During the manager meeting or at least one hour Prior to Match Kick Off	Official Player List in hard copy and electronic version to be delivered to the RUGBY EUROPE match commissioner, Citing commissioner (if any), Anti-doping Liaison officer (if any), Host Broadcaster and media
One hour Prior to Match Kick Off	Anti-doping draw (if any)
	DURING THE MATCH
	Sample Match Day Run Sheet
	POST-MATCH
+ 1 to 2 hours	Disciplinary Meeting (if any) Managed by Match Commissioner
	Official banquet
+5hrs max	Commissioner sends the Game sheet (Excel file including the two players lists to enc@rugbyeurope.eu ; results@irb.com ; irb@sportstat.co.uk
+24hrs max	Commissioner, Referees send the report to enc@rugbyeurope.eu
J+1	Teams, referees and commissioners Departure

2.2 Format

Promotion/Relegation Rules

1. Pools with 6 teams

The Unions in the ENC1 (A & B), home and away games, during season N and N+1, 10 games per Union, and 30 games in total.

At the end of each season, a champion will be designated, according to the match points scored during that specific season (in June year N, the champion being the Union which has the higher number of points, and in June year N+1, the Champion* being the Union which has the higher number of points from the games played during season N+1).

At the end of season N+1, the Union ranked 6th (considering the results of the games played during both seasons) will be relegated to the lower Division.

*The IRB will invite the ENC1A Champion of each season to participate in the inter-Regions games during the November window.

2. Pool with 5 teams

The Unions in Division 2, home and away games, during season and N+1, 8 games per Union, and 20 games in total.

At the end of each season a champion will be designated, according to the match points scored during that specific season (in June year N, the champion being the Union which has the higher number of points, and in June year N+1, the Champion being the Union which has the higher number of points from the games played during season N+1).

At the end of season N+1:

- The Union ranked 1st (considering the results of the games played during both seasons) will be promoted to the superior Division, and the Union ranked 5th relegated.

- The Union ranked 4th will play a play-off game hosted by the Union ranked 2nd in the lower Division.

2.3 Opposition Table (basis model)

1. Pool with 6 teams

- Stage 1: 5-2 / 4-3 / 6-1
- Stage 2: 1-5 / 2-4 / 6-3
- Stage 3: 4-1 / 3-2 / 5-6
- Stage 4: 1-3 / 5-4 / 6-2
- Stage 5: 2-1 / 3-5 / 4-6

2. Pool with 5 teams

- Stage 1: 5-2 / 4-3
- Stage 2: 1-5 / 2-4
- Stage 3: 4-1 / 3-2
- Stage 4: 1-3 / 5-4
- Stage 5: 2-1 / 3-5

2.4 Match Points and Determination of Standings

1. Match points in each game

- Winner of the game: 4 points
- Looser of the game 0 Points
- Draw between the 2 teams: 2 points to each team
- 4 or more tries in the game: 1 additional point
- Looser by seven or less points: 1 point

2. Equal number of points at the end of Competition:

If two or more teams have same number of points the best ranked will be:

- The Union having more number of match points in the games played between the tied Unions
- The Union having best difference between points for and points against in the games played between the tied teams
- The Union having scored more tries in the games played between the tied Unions
- The Union having scored more points in the games played between the tied Unions.
- The Union having best difference between points for and points against in all pool games.
- The Union having scored more tries in all pool games
- The Union having scored more points in all pool games

2.5 Match Schedule

Participating Unions and Team Members shall play ENC Matches strictly in accordance with the Match Schedule officially agreed at and subsequent to the Annual Congress in Split and subject to any directions issued by RUGBY EUROPE.

The Match Schedules for all levels of European Nations Cup competition can be found at www.rugbyeurope.eu , as can a copy of this Tournament Manual.

3. RUGBY EUROPE Contacts

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4. Team Information

4.1 ENC Team

4.1.1 Team Size

The team size for ENC is 23 players and 4 staff members.

Teams who intend to bring more than 4 management staff may do so; however any costs associated with additional management will be at the cost of the Participating Union. The Team Manager must sign the Union Consent Form (Section 13). In addition, a maximum of four additional staff will be accommodated with the Team and receive accreditation with no access to the field of play on match days.

RUGBY EUROPE will be covering the travel expenses up to 27 persons. All the costs inherent in additional participants will be payable by the Union. Suggestion : RUGBY EUROPE recommends 23 players and 10 staff maximum in the official delegation. 23 players and 10 staff

4.1.2 Single point of Contact (SPOC)

Each Participating Union will be provided with a Single point of contact. He/She has to be available at least four weeks in advance if the Visiting Union has a request and needs to contact him/her.

Each Single point of contact will be fluent in the visitor language or/and in English and will be appointed by the Host Union to liaise with the Visiting Team. The Single point of contact will be responsible for ensuring that the legitimate requirements of the Team are met during the stay, looking after the general interests and welfare of the Visitor Team and making all necessary arrangements for Match day operations in accordance with these Terms of Participation.

The accreditations are given by the team SPOC to avoid delays at the accreditation center.

Players, required to stay late due to e.g. drug testing, will be driven back to the team hotel/post-match function as appropriate.

4.2 Match Player List

Subsequent to the IRB Law Amendment of 23.05.2012, Rugby Europe as Tournament Organiser requests that Squads consist of 23 players and 4 management". Teams must familiarise themselves and adhere to all elements of IRB Law 3.5 (<http://www.irblaws.com/index.php?law=3>) and in particular, Law 3.5 (g) which states:

If a Union or match organiser decides to have 23 players nominated for a team there must be sufficient front row players to play at hooker, tight head prop and loose-head prop who are suitably trained and experienced to ensure that on the first occasion that a replacement is required in each front row position, the team can continue to play safely with contested scrums. If a team is only able to nominate two suitably trained front row players, then only 22 players may be nominated for the match.

When 19, 20, 21 or 22 players are nominated in a team there must be five players who can play in the front row to ensure that on the first occasion that a replacement hooker is required and, on the first occasion that a replacement prop forward is required and, the team can continue to play safely with contested scrums. The Law 3.5 will be applied.

If a team has less than 22 players we will apply the IRB regulation 3.5 (Suitably trained and experienced players in the front row):

- 15 or less: Three players who can play in the front row
- 16, 17, or 18: Four players who can play in the front row
- 19, 20, 21 or 22: Five players who can play in the front row

A front row player who has been substituted may replace a front row player when injured.

A substituted player may replace a player with an open or bleeding wound.

It is not the responsibility of the referee, RUGBY EUROPE and Host union to determine the suitability of trained front and second row replacements (and players) or their availability, as this is a team responsibility (managerial staff responsibility).

The game sheet announcement shall be made no later than one hour prior to the kick-off time of the Match.

Each union has to provide to RUGBY EUROPE Commissioner an electronic form of Team sheet the day prior the game during Manager Diner.

4.3 Age Guidelines

Rugby Europe strongly recommends that Players Under the age of 18 do not participate in Adult Rugby. In the event that Unions select a player against IRB and Rugby Europe advice and guidelines, then it is imperative that Unions follow all steps in the IRB Directive circulated on 18th December, 2009 which can be found below.



In this Guideline the following phrases have the following meanings:

Adult Rugby:

Rugby played by teams comprising players normally of 18 years of age and older. For the avoidance of doubt, this includes games played at the under 20 and under 19 levels and rugby sevens;

Community/Participant Rugby:	Rugby other than Elite Rugby;
Elite Rugby:	Rugby played between representative teams of unions, cross border rugby played between the senior clubs, provinces, states and other sub-unions or associations of unions and such other rugby within its territory as a union may decide is Elite Rugby; and Elite Adult Rugby shall be Elite Rugby played by teams comprising players normally of 18 years of age and older;
Under 18:	being under 18 years of age.

1. Introduction

Under 18 players should not normally play Adult Rugby.

This Guideline relates to players who are Under 18 who wish to play or be involved in training for Adult Rugby and differentiates between Elite Adult Rugby and Community/Participation Rugby because of:

- 1.1. the intensity of Elite Rugby;
- 1.2. the physicality and fitness of Elite Rugby Players;
- 1.3. the ability to monitor regulations and protocols specific to Elite Rugby;
- 1.4. the expert professional advice and support normally available to Elite Rugby Players;

And

- 1.5 the disparity between Community Rugby Played in different Unions

2. Elite Rugby

Because of the particular nature of the front row from other positions different criteria apply before an Under 19 player may play Elite Adult Rugby. This specific requirement does not apply to players who may play in the front row in rugby sevens.

2.1. Front Rows (excluding rugby sevens)

An Under 19 player should not play Elite Adult Rugby in the front row unless the following are obtained:

- a. written agreement from the player in writing to play Elite Adult Rugby in the front row and acceptance of any associated risk of playing with Adults who may be stronger and more physically developed than him;

- b. written confirmation from a medical practitioner with an understanding of the demands of Elite Rugby to whom the player is known that the player is in a physical condition to play Elite Adult Rugby in the front row and that this view is supported by a musculo-skeletal evaluation and other appropriate assessments;
- c. written agreement from a medical officer with an understanding of the demands of Elite Rugby employed or retained by the player's home union that the player is in a physical condition to play Elite Adult Rugby in the front row and that this view is supported by a musculo-skeletal evaluation and/or other appropriate assessments;
- d. written confirmation from a coach with an appropriate understanding of the physical attributes required of and the risks to players in the front row in Elite Adult Rugby and to whom the player is known that the player has the requisite skills and experience to play Elite Adult Rugby in the front row; and
- e. such other consents or confirmations (if any) as may be required by the player's home union or to comply with the local jurisdiction.

2.2. Positions other than front row (but including all positions in rugby sevens)

An Under 18 player should not play Elite Adult Rugby unless the following are obtained :

- a. written agreement from the Under 18 player in writing to play Elite Adult Rugby and acceptance of any associated risk with playing with Adults who may be stronger and more physically developed than him;
- b. parental or legal guardian's consent in writing;
- c. written confirmation from a medical practitioner with an understanding of the demands of Elite Rugby to whom the player is known that the player is in a physical condition to play Elite Adult Rugby and that this view is supported by a musculo-skeletal evaluation and/or other appropriate assessments;
- d. written agreement from a medical officer with an understanding of the demands of Elite Rugby employed or retained by the player's home union that the player is in a physical condition to play Elite Adult Rugby and that this view is supported by a musculo-skeletal evaluation and/or other appropriate assessments;
- e. written confirmation from a coach with an appropriate understanding of the physical attributes required of and the risks to players in Elite Adult Rugby and to whom the player is known that the player has the requisite skills and experience to play Elite Adult Rugby; and

- f. Such other consents agreements or confirmations (if any) as may be required by the player's home union or to comply with the local jurisdiction.

2.3. Records

The player's home union:

- a. must keep a full and permanent record of the process undertaken and the consents, confirmations and agreements sought and obtained in relation to each Under 18 player or Under 19 Front Row player who plays Elite Adult Rugby; and
- b. if so reasonably required by the IRB (or if required by the organiser of a competition in which the Under 18 player or Under 19 Front Row player is to take part) to provide certification or evidence of the process that has been undertaken and the consents, agreements and confirmations obtained in accordance with either paragraphs 2/1, or 2.2 above.

3. Participation /Community Rugby

e

The Union having jurisdiction over the Community Game in its territory shall decide having regard to safety, player welfare and local conditions and circumstances on the policy, regulations and/or guidelines applicable if Under 18 players are to be permitted to play Adult Rugby.

Rugby Europe Position on Under 18 players playing Adult Rugby

"Any Under 18 player proposed by a Member Union in accordance with the requirements stated in the above guideline **MUST** be a minimum of 17 years old. Players under the age of 17 will not be permitted to participate under any circumstances".

4.4 Eligibility

A Player may only play for a Participating Union in the European Nations Cup if he is eligible to play for that Union in accordance with IRB Regulations 8 (as specified below). It is the responsibility of each Participating Union to ensure its players are eligible in accordance with this Regulation.

The following text is an extract from IRB Regulation 8: Eligibility to play for National Representative Teams. Please note that Explanatory Guidelines on the Implementation of this Regulation are contained in the IRB Regulations Relating to the Game. The full Regulation and Guidelines may be found on the IRB website <http://www.irb.com>

The player must provide all relevant documents concerning his personal eligibility (Birth certificate of the parents if necessary). Section 13 Appendix 5 & 6

Extract: Regulation 8

- 8.1 *Subject to Regulation 8.2, a Player may only play for the senior fifteen-a-side National Representative Team, the next senior fifteen-a-side National Representative Team and the senior National Representative Sevens Team of the Union of the country in which:*
- a) *he was born; or*
 - b) *one parent or grandparent was born; or*
 - c) *he has completed thirty-six consecutive months of Residence immediately preceding the time of playing.*
- 8.2 *A Player who has played for the senior fifteen-a-side National Representative Team or the next senior fifteen-a-side National Representative Team or the senior National Representative Sevens Team of a Union is not eligible to play for the senior fifteen-a-side National Representative Team or the next senior fifteen-a-side National Representative Team or the senior National Representative Sevens Team of another Union.*
- 8.3 *For the purposes of this Regulation, a Player is deemed to have played for the senior fifteen-a-side National Representative Team or the next senior fifteen-a-side National Representative Team of a Union if:*
- a) *He is selected for such Team to play in an International Match against the senior fifteen-a-side National Representative Team or the next senior fifteen-a-side National Representative Team of another Union (or in a fifteen-a-side international Match against another Union's senior or next senior Touring Squad during an IRB approved International Tour) and is present at the Match played by that Team either as a replacement, substitute or a playing Member of that Team and has, at the time of the Match, reached the age of majority; or*
 - b) *He is selected to represent a Union's senior Touring Squad on an International Tour which includes an International Match or Matches approved by the IRB and is present at any fifteen-a-side Match played on that International Tour either as a replacement, substitute or a playing Member of a Team selected from the Union's senior Touring Squad and has, at the time of the Match, reached the age of majority; or*
 - c) *He is selected to represent a Union's next senior Touring Squad on an IRB approved International Tour and during that International Tour he is present at a Match against the senior fifteen-a-side National Representative Team or the next senior fifteen-a-side National Representative Team of another Union either as a replacement, substitute or playing Member of a Team selected from the Union's next senior Touring Squad and has, at the time of the Match reached the age of majority.*
- 8.4 *For the purposes of this Regulation, a Player is deemed to have played for the senior National Representative Sevens Team of a Union if he is selected to represent a Union's senior National Representative Sevens Team in an International Match against the senior National Representative Sevens Team of another Union and is present at the Match played by that Team either as a replacement, substitute or playing Member of that Team and has, at the time of the Match, reached the age of majority.*

Responsibility, breach and penalties for a breach of Regulation 8

- 8.5 *Regulation 8 is a strict liability offence and shall be construed in accordance with the principles of strict liability under English law. It is not, therefore, necessary that fault or intent on the part of a Union be shown in order for a breach of Regulation 8 to be established. Nor is lack of fault or intent on the part of a Union a defence to a breach of Regulation 8. For the avoidance of any doubt (and without limiting a Union's other obligations and responsibilities for the conduct, acts or omissions of its Members and Persons under its jurisdiction pursuant to any other Regulation) Unions are responsible and accountable for the conduct of their Players and all Persons under its jurisdiction in relation to compliance with the provisions of Regulation 8 and any breach of Regulation 8 by such Player(s) or Person(s) shall be deemed to be a breach of Regulation 8 by the Union concerned. Each breach of Regulation 8 by a Union, howsoever arising, will result in a minimum fixed fine being imposed on the Union concerned. The minimum fixed fines for each breach of Regulation 8 are as follows:*

- a) *For a Union that is represented on the Council £100,000 sterling;*
- b) *For all other IRB Member Unions £25,000 sterling.*

Based on the facts and circumstances of any breach of Regulation 8 the applicable minimum fixed fine as set out above may be increased. In addition, other penalties as set out in Regulation 17.6 may also be imposed on the Union concerned.

- 8.6 *In exceptional circumstances, a Union in breach of Regulation 8 may make submissions to the relevant disciplinary body appointed under Regulation 17 to adjudicate on the case as to why the Union should not be subject to the applicable minimum fixed fine. For the avoidance of any doubt, however, the relevant disciplinary body shall only be entitled to reduce the applicable minimum fixed fine set out in this Regulation where the Union is able to provide clear and indisputable evidence that truly exceptional circumstances exist and that the Union concerned had taken all necessary steps to comply with Regulation 8.*

5. ENC Rules

5.1 IRB Laws of the Game

The ENC games shall be played according to the current *IRB Laws of the Game* 2014 and the *IRB Regulations Relating to the Game*, subject to additional specifications contained in these Terms of Participation and subsequent communications of RUGBY EUROPE. These IRB Laws of the Game and the IRB Regulations Relating to the Game can be found on the IRB website: <http://www.irb.com>.

Ref : <http://www.irb.com/lawregulations/laws/>

5.2 Balls

The Host Team can choose the ball (size 5). It must indicate the Visitor Teams the reference of the ball to be used at least 30 days before the game.

6 similar balls will be used during a match.

For the warm-up session, the Visitor team needs to be provided 4 balls that have to be given back to the Host Union after they have been used.

5.3 Captain's run

Each Team is permitted to conduct a one hour familiarization visit the day before the match. The time for this visit is subject Host Union approval but every effort must be made to accommodate the visiting team with their preferred time.

Players may have a 20min light run-through in boots, provided there is no scrummaging, line-out practice or repetitive activities which may cause damage to the playing surface. Any pitch access restrictions imposed by the stadium manager (or person with equivalent responsibility) will apply to both Unions, whether such restrictions are attributable to adverse ground or weather conditions or otherwise.

Other than pitch branding, the pitch should reflect match-day conditions, including pitch configuration/sizing, floodlighting.

Visit should cover access points, dressing room, medical room, route to pitch, seats during match, Doping Control Station, Press Conference Room, function suite etc. as required. Complete privacy can not be guaranteed at some stadiums due to match preparation. Press (unless prior agreement between Unions) and public kept away.

5.4 Delayed, Postponed, Abandoned and Cancelled Matches

In the interests of the Teams, the commencement of Matches at the scheduled time shall be the first priority in all instances. However, in circumstances deemed necessary by RUGBY EUROPE, Matches may need to be delayed, postponed, abandoned, or cancelled. All decisions in this regard shall be communicated to Teams / Referee by the Match Commissioner.

If a Team refuses to play or abandons a Match in progress without the prior consent of the referee, the match commissioner will have the right to report to RUGBY EUROPE. The Executive Committee will take a decision.

Postponement of an International Match

After full consultation with the visiting Union, the Host Union shall have the sole right and discretion to determine whether or not an International Match shall be postponed on account of adverse weather conditions or the state of the ground. The host Union must provide to RUGBY EUROPE a letter of the local authority (Impracticable ground).

RUGBY EUROPE could send an observatory to verify the exact conditions of the pitch.

Before the match, the referee must decide if teams can or cannot play, in respect of the pitch conditions. Travelling and hotel expenses incurred by the visiting Union in connection with any such futile visit shall be paid by the visited Union.

5.5 Match Stopped

In the event of a match being stopped, due to specific conditions, facilities (including but not limited to lighting problems, power cut, etc...) or inappropriate weather conditions (the decision can only be taken by the match referee IRB rule 5.7 (d), cannot be discussed and has to be applied by the concerned Unions), RUGBY EUROPE Executive Committee will decide whether the match will be rescheduled or whether the recorded result is the score at the time of the match being stopped.

5.6 Match Commissioners

The Match Commissioner will be a RUGBY EUROPE representative at the ENC Match Venue and will be responsible for matters related to the playing enclosure, the conduct of the ENC Match and the elements related to Teams in the organization of each ENC Match. Such responsibilities shall include decisions related to the delay of ENC Matches and implementation of these Terms of Participation and also disciplinary decisions.

Before the match: conducts the match preparation meeting with the team managers (time and venue suggested by Host union), collects team sheets, controls together with the referees that the playing area is regulatory (technical zone, painting, protections...). Control the presence of Medical services on ground and the security in the Stadium.

During the match: fills in the game sheet and other working papers requested, The controls of number and quality of replacements (specific positions), and that technical zones are respected are carried out by Referees N°4 and 5 (if any).

After the match: fills in and has the official match report signed by managers and referees, sends the game sheet to RUGBY EUROPE webmaster (electronic file), secretariat, RUGBY EUROPE President and IRB results department as well as all the other documents. Organises, when necessary, the Disciplinary Meeting under RUGBY EUROPE Regulations (see web site and Section 11)

Before, during and after the match, all players, members, directors, officials, officers, members of staff, employees, contractors, agents and representatives of the Host and Visiting Union must comply with the reasonable instructions of RUGBY EUROPE commissioner if necessary. This includes, but is not limited to, instructions relating to the teams' departure from the dressing rooms.

The Match Commissioner has also to complete all working papers and send its to RUGBY EUROPE Head office as soon as possible. The Match Commissioner is also requested to

call immediately after the final whistle by phone or SMS to the President of RUGBY EUROPE and the Communication Officer designated.

RUGBY EUROPE reserves the right to appoint a Citing Commissioner for any match of the ENC.

Some commissioners having capacities of citing commissioner could exercise this faculty when the TV conditions minimum will be filled.

5.7 Pitches Obligation

All the Unions must respect the IRB regulations and in particular the Law 1 concerning the ground.

Concerning the artificial pitch, it must be conformed and the unions can find information in the IRB Regulation 22.

5.9 Team Kit Specifications

Each Team must provide 2 sets of playing kit of clearly different colours.

The host country chooses first the colour of the playing kit used. One month before the game, the host team communicates to the visitor country the colour of its playing kit.

Tournament marks :

Teams are requested to ensure that they display the Rugby Europe logo (the artwork for which has been sent along with the Tournament Manual) on the upper left sleeve of each of their home and alternative playing jerseys as a minimum and on their training tops / tracksuits, where possible

6. Game Arrangements

6.1 Arrangements

1. Training venue

Visiting Union may request help from Host Union in identifying/arranging training facilities, floodlit if necessary. If so, any venue hire fee at cost to Host Union. Host Union will try to satisfy requests made by Visiting Union. Indoor facilities, if requested, at cost to Visiting Union.

Visiting Union advises Host Union if session is private or open to Press/public. When possible Host Union assists with swimming pool access, if not available at hotel, provided sufficient notice given.

Standard venue equipment i.e. some tackle bags, contact pads, scrummage machine should be available. Visiting Union makes own arrangements for any specialised or specific equipment. Visiting Union brings own training balls. Host Union makes available match balls at venue visit only.

2. Kicking Practice

A maximum of four appointed kickers should be provided with access to the match pitch for one hour during the Captain's Run, subject to weather conditions. Please refer to Clause 5.3 above relating to the Captain's Run.

The match balls must be marked and made available to both teams for the Captain's Runs and Kicking Practice. They will then be retained by the Local Match Manager for the following day.

3. Team managers meeting

Time and venue will be suggested by Host Union. RUGBY EUROPE Match Commissioner will conduct the team managers Meeting day prior the match day with the two managers (protocols, List of players and arrangements).

4. Official Team Photo

Host Union arranges photographer for official team photo. To be taken after arrival on match day. Time must to be confirmed by Visiting Union one week in advance. Photo usually includes subs.

5. Dressing room

Visiting team's dressing room should be equipped with physio bench.

Bottled still water pre-match.

Sandwiches and fruits for full-time.

Match Programmes.

Other reasonable general requests are possible, but specific or specialised items should be arranged by Visiting Union. Host Union arranges steward to control access (private, unless authorised by Team Manager/Head Coach).

6. Ice baths

Host Unions should provide facilities for players to have ice baths post match if requested in advance. Sufficient ice must be provided to this function if required.

7. Security

Host Union must take measures to ensure players, officials and referees. Security is in place for before, during and after the match.

6.2 Match Day Run Sheet

Match Day Run Sheets for each specific Match shall be provided to Team Managers at their Captain's Run.

The Match Day Run Sheets shall reflect the general activities in the following table. Timing is in relation to the Match (negative timing is prior to kick off and positive timing is following the completion of the Match).

Please note that timings are indicative only at this stage. The times will be subject to modification for such Matches as the opening Match and the Final.

A sample Match Day Run Sheet can be found on the next page.

The game sheet must be completed accurately and signed by the team manager and copies provided to the following not less than one hour before kick-off (see Section 13 Appendix 1):

- Host broadcaster/media
- RUGBY EUROPE Commissioner
- Anti-Doping Liaison Officer (if any)
- Citing Commissioner (if any)

Host Union has to do necessary facilities to make a minimum of five copies of both competing Union's game sheet immediately on its provision.

SAMPLE MATCH DAY RUN SHEET

TIMING (MINUTES)	ACTIVITY	LOCATION
- 120 to - 60	Teams arrive and are escorted to changing rooms. Team Manager signs off Final Team Sheet	Dressing Room Area
- 45	Coin toss in tunnel. Winning Captain must nominate her chosen option: Kick off / Choice of End	In tunnel
- 45 to -40	- Team clothing /Equipment check by Match Officials - Match Officials instruction	Changing Rooms
- 40	Teams warm up on pitch	Pitch
- 10	Both Teams to return to changing room. Medical Services presents on ground.	Changing Rooms
- 8	1 minute call to each Team	Changing Rooms
- 7	Teams leave the dressing rooms and line up in the tunnel as directed by Match Commissioner. Single file – Captain first	In Tunnel
- 6	Teams take to the field (RUGBY EUROPE Music to be played) Teams line up for anthems	On pitch
- 5.30	Teams positioned for anthems	On pitch
- 5	Anthem Visitor team	On pitch
- 3.30	Anthem Host team	On pitch
Kick off 1st half		
Half Time (10 minutes)	Half Time is 10 minutes whistle to whistle. Teams are called with 1 minute to kick-off	In Dressing Room Area or on the pitch
Kick off 2nd half		
After Final Whistle	Flash interviews on the field or in the special space	Field or special space
+ 5	Player / Coach interviews – Losing Team	In Dressing Room Area
+ 10	Player / Coach interviews – Winning Team	In Dressing Room Area
+ 15	When applicable, Citing Commissioner liaise with the Team Managers to check if they want to report any incident (2 hours)	In Dressing Room Area
+ 15 to 2h15	The manager can deposit a complaint to RUGBY EUROPE Commissioner of the game after payment of 100€.	In Dressing Room Area
+ 2h	When applicable, RUGBY EUROPE Commissioner organizes a Disciplinary meeting with concerned persons under RUGBY EUROPE Regulation	Meeting Room
+ 48h	Match DVD RUGBY EUROPE 2 Appeal to the Appeal Committee	

6.3 Travel & Transport

6.3.1 International Travel Organisation and Accommodation

Matches must be held max 150Km around town with International airport. Venue decided during RUGBY EUROPE AGM must be compatible and reasonable with Visiting Country distances. Host Union must help and advice the visiting union to choose a comfortable accommodation.

Host Union confirms general arrangements including function times/venues at least **one month** in advance (or as agreed by the Unions involved). Also, the Visiting Union confirms travel/hotel arrangements.

Teams will travel directly from their assembly location within their own country to the Competition, so as to arrive in Host Country by no later than **24 hours before the match**.

A coach pick up will be made available to teams to transport them from their arrival airport to their designated accommodation. Except for the teams coming with their own bus.

6.4 Banquet and Trophy

6.4.1 Banquet

The Host Union must organize a banquet and invite the 23 players and the 4 management staff to join.

The Host Union can decide to invite others persons from the visiting union.

6.4.2 Trophy Terms & Conditions

Rugby Europe will try to present the winners of each Division with the Championship Trophy / Shield at the deciding match. Otherwise, the shield will be presented be given at the Annual General Assembly.

The ENC Trophies are the property of RUGBY EUROPE. Following the conclusion of the Final game (All Divisions), RUGBY EUROPE may decide to entrust the winning Participating Union (the "Winner") with the safekeeping and security of the Trophy for a limited period of time.

The Winner shall be responsible for the safe return of the Trophy (undamaged) to RUGBY EUROPE by appropriate means at the Winner's expenses, by no later than April 15 of the following year, or such earlier time or location as is notified to the Winner by RUGBY EUROPE secretariat.

No sponsorship or branding or any engraving should be placed in or around the Trophy at any time without prior approval of RUGBY EUROPE.

6.5 Accommodation and Meals

Participating Unions will be accommodated according to the following principles:

6.5.1 Standard Accommodation Provision

Host team will propose at the latest three months before three possibilities of full board accommodation facilities to the Visiting team.

Visiting team will respond at least one month prior the KO day the accommodation chosen.

Visiting team will have the possibility to pay to the hotel directly or to the Host Union upon request 100% of the expenses made on Host country excepted for

- Banquet for 27 persons of visiting team
- Internal transports if the visiting team did not come by bus.

6.5.2 Extra Team Members and VIP Officials Accommodation

Each Team is responsible for arranging accommodation at its own cost for its extra Team Members and VIPs.

6.5.3 Hotel House Rules and Compliance

The Team Officials are responsible for conduct of their Team to ensure all house rules' are complied with at all times for the duration of their stay.

No improper behaviour will be accepted during the stay at the Team Accommodation compound and in particular on the Finals day. Any incident will be treated with highest severity and misconduct charges may be decided by RUGBY EUROPE Executive Committee in case of incident.

6.5.4 Visitors

Persons requesting to visit Team Members should be referred to the Team Manager or SPOC.

6.5.7 Water

On Match day 2 litres of water for each of the 23 playing Players & staff will be provided and this will be delivered to the Match Venue. Idem at the hotel.

6.6 Accreditation

ENC Competition accreditation passes will be supplied to 27 Team Members as nominated on the Player's List submitted to RUGBY EUROPE Commissioner or Representative.

The accreditation passes will be provided to the Team through the SPOC on the Team Managers meeting. Team Managers must ensure that official accreditation is worn by all Team Members when accessing training pitches, Match Venues and other notified areas. All non-playing Team Members not on the playing enclosure must wear their accreditation at all times within Match Venues, otherwise access to secure areas within the Match venue may be denied.

6.7 Ticketing

6.7.1 Tickets

The Participating Union will be entitled to receive an allocation of tickets for the match (Normally two tickets per member). This request must be done at least three months prior. Host Union will respond at least one month prior the KO.

RUGBY EUROPE may receive an allocation of tickets for the match if requested in advance.

6.8 Match Operations

6.8.1 Warm-Up

1) Pre-game warm-up

Host Union must advise Visiting Union and Match Commissioner in detail at least 24 hours before captains run of all pre-match activity in the vicinity of the pitch including overhead fly-pasts, pyrotechnics etc which may affect the warm up. Protocol is decided by Host union and explained to the two team managers on day before the match (meeting with the Match Commissioner).

2) Warm-up

At discretion of the Host Union, bearing in mind timings agreed with the Host Broadcaster.

The Unions recognise the need to ensure that teams are granted time and space for warm ups and on-pitch sessions in the build up to a match, unimpeded by pre-match entertainment. As a minimum the following access must be provided:

- (a) from 60 minutes until 25 minutes prior to kick-off each team has access to the area between the dead-ball line (use of cones is permitted) and the 10-metre line;
- (b) from 25 minutes until 15 minutes prior to kick-off, the teams may be restricted by the stadium manager (or person with equivalent responsibility) to the areas between the 22 and 10-metre line, or between the dead-ball line and the 22; and
- (c) at 15 minutes prior to the kick-off the teams may be excluded from the field of play by the stadium manager (or person with equivalent responsibility). Teams return to Dressing room to ensure no delay to Teams formal entry

3) Warm-up after kick-off

All access to the field is monitored by the Match Officials to limit the number of persons on the field and possible disruptions.

Substitute Players are authorised to warm-up in the opposing Team's in-goal **without balls or tackle bags**. They must wear the bibs provided to the Teams.

Players must exercise caution if the game is played in the 22-metre zone and avoid obstructing Players in the in-goal.

6.8.2 Replacements and Substitutions

1) Definitions

Substitution = **temporary** replacement of a Player who has left the field for bleeding or when a front row Player is temporarily suspended.

Replacement = **permanent** replacement of a Player for tactical reasons or for injury. A Player who has been replaced for injury may not return to the field for the remainder of the Match.

One Player may be substituted several times for bleeding, whether due to the same injury or a different injury.

Similarly, a front row Player may be substituted by another front row Player.

A maximum of eight permanent replacements may be made with the eight substitutes indicated on the Match sheet.

2) 15 Minutes Rule

IRB Law : 3.10 Temporary Replacement

(a) When a Player leaves the field to have bleeding controlled and/or an open wound covered, that Player may be temporarily replaced. If the player who has been temporarily replaced does not return to the field within 15 minutes (actual time) of leaving the playing area, the replacement become permanent and the replaced player must not return to the field of play. He may return to the Match within 15 minutes of leaving the field, with the referee's permission. These 15 minutes correspond to the actual time elapsed including stoppages for whatever reason and half-time.

Actual time = Elapsed time including time lost for any reason and half-time.

The 4th / 5th official (Match Officials) will inform the injured Player of the amount of time left before he has to return to the field.

(b) If the temporary replacement is injured, that player may also be replaced.

(c) If the temporary replacement is sent off for foul play, the replaced player may not return to the field of play.

(d) If the temporary replacement is cautioned and temporarily suspended, the replaced player may not return to the field of play until after the period of suspension.

6.8.3 Coin Toss

The coin toss takes place 45 minutes before kick-off.

The Captains of the two Teams, the referee who organises the toss and the two assistant referees must take part in the coin toss.

The winner of the toss decides whether to choose ground side for the first-half or kick-off.

6.8.4 National Flags and anthems

Teams are line-upped on 15m line with RUGBY EUROPE flag and if it's possible their Union flag behind the referees. Anthems could be played "live".

6.8.5 Pre-Match Protocol

The pre-Match protocol will be as follows for all the ENC Matches.

- | | | |
|---------------------|---|---|
| Kick Off Minus 6.00 | - | Teams assembled side by side in the mouth of the Tunnel |
| Kick Off Minus 5.30 | - | Rugby Europe Anthem begins. Teams are led out to the pitch
Behind the Rugby Europe Flag Bearers
Teams line up in anthem positions on 15m line facing the main stand
Match Officials in the middle of the 2 Teams
Rugby Europe Flag and Flag Bearers Stand between 15m and 5m line facing the main stand |
| Kick Off Minus 5.00 | - | Anthems Announced and played.
Home Team Anthem played Second |
| Kick Off Minus 1.00 | - | Flag Bearers leave Field of Play during the quickest route
Teams take positions for Kick Off |

Kick Off

NOTE: If live bands are proposed to play the National Anthems, they Should be positioned behind the Participating Teams at or close to the very centre of the pitch

6.8.7 Half-time

10 minutes (whistle to whistle) and teams off. If team (or subs) remain on pitch, there is no disruption to permit half-time entertainment.

6.8.8 Technical Zone Protocol

1. Dimensions of the Technical Zone

- a. For International Matches two technical zones shall be provided within the playing enclosure on the same side of the pitch, each one on either side of the half-way line and outside the field-of-play.
- b. These technical zones must be marked on the ground.
- c. The line nearest the touch line must be parallel to the touch line.
- d. The technical zones commence a minimum of five metres from the halfway line. The technical zones must not exceed ten metres in length and three metres in width and must not be less than two metres from the touch line (see attached schematic) when it's possible.
- e. Wherever practically possible the zones should be behind advertising hoardings with easy access to the field of play.



2. Personnel permitted in the Technical Zone

- No more than two medically trained persons (certified doctors or physiotherapists only) and two water carriers (who may not be coaching personnel) and an assistant coach per team are permitted to operate from the technical zones.
- No other person (including team officials or players) is permitted in the technical zones.
- One of the medically trained personnel permitted to operate from the technical zone, as listed in (a) above, may be positioned on the far side of the playing area on the touch line opposite the technical zone.
- The second medically trained personnel permitted to operate from the technical zone as listed in (a) above may be positioned on the near side of the playing area on the touch line. The two medically trained personnel may not be together on one touch line.
- Where practically possible the medical personnel must stay outside the advertising hoardings. The medical personnel may keep up with play, but must pay due regard to the needs and rights of players, match officials, spectators, broadcasters and commercial partners.
- The medical personnel may enter the field of play in accordance with Law at any time a player is injured. They must not obstruct, interfere or aim comments at match officials.

3 Roles of personnel in the Technical Zone

- Water may only be taken on the field during stoppages in play for injuries in the playing area and when a try has been scored.
- The two water carriers are not permitted in the playing area during penalty kicks at goal.
- The water carriers must remain in the technical zone at all times unless they enter the playing area to provide water or when ONE enters to provide a kicking tee to a kicker at a penalty kick.
- Players may come to the touch line adjacent to the technical zone to receive water.
- Water bottles must not be thrown on to the field of play.

4 Management of the Technical Zone

- a. All personnel permitted in the technical zones must have some distinguishing mark e.g. arm bands/vests.
- b. The fourth and fifth officials will manage the technical zones. If there is a transgression of the protocol, the matter will be reported to the match referee.
- c. The match referee may caution any offender or at his discretion expel the person(s) from the playing enclosure for any breach of the protocol.
- d. Any breach of the protocol may be reported to the Designated Disciplinary Official who shall be entitled to undertake investigations and lodge Misconduct Complaints pursuant to IRB Regulation 17.21 against the Union(s) and/or person(s) concerned.
- e. Should any person be expelled from the playing enclosure for a breach of the protocol they must be reported by the match referee to the Designated Disciplinary Official, who shall be entitled to undertake investigations and lodge Misconduct Complaints pursuant to IRB Regulation 17.21 against the Union(s) and/or person(s) concerned.

5 Personnel outside of the Technical Zone

- a. The replacement bench and the location of the coaches should, wherever possible, be outside the playing enclosure.
- b. If replacements require to warm-up and there is not an area outside the playing enclosure, they may warm-up in the opposition in-goal area but must not use balls or any other rugby equipment in their warm-up. Balls IRB Technical Zone Protocol and hit shields may be used where there is a designated warm-up area away from the in-goal area. All other equipment for the purposes of warmup must only be used outside the playing enclosure or another designated area away from the playing enclosure. The playing enclosure is defined as per the Definitions Section of Law 1 (The Ground).

6 Players temporarily suspended

- a. When a player has been temporarily suspended (sin binned) that player is to be situated in the designated sin bin area and must remain there for the duration of the Temporary Suspension with the exception of 6.c.
- b. The player may be given water and the provision of warm clothing. If halftime occurs during the sin bin period the player may go to his team's changing room but must return directly to the sin bin for the remaining time of his suspension when the second half resumes.
- c. A one minute warm-up period is permitted prior to the temporarily suspended player returning to the field of play.

7 Management of Protocol

The management of this Protocol will be the responsibility of the Number 4 and 5 officials or by the appointed Match Commissioner.

6.8.9 Replacements and substitutions

They can take place when the team management:

Wish to make a substitution,

or, is forced to make a temporary substitution because of a blood injury,

or, because of the temporary suspension of a Front Row player,

or, has to replace an injured player

That team management must complete the substitution document attached and give it to the Fourth Official.

The Fourth Official will be in radio contact with the Referee. At the next stoppage in play the Fourth Official will contact the Referee and inform him the number of the player who will leave the playing area. The Fourth Official will complete the Summary Sheet and provide it to the Match Commissioner.

6.8.10 Draw after barrages matches (specifies for Promotion & Relegation)

If the teams arrived at a tied game at the end of the full-time, the winner shall be determined through the following sequential criteria:

- Extra time, following an interval of 5 minutes, of 10 minutes each way (with an interval of 5 minutes) shall be played,
- If, after extra time, no winner can be declared, the winner shall be determined by the following method,
 - o The team which scores the most tries in that particular match is declared winner. If no winner can be declared then,
 - o The team which scores the most converted tries in that particular match is declared winner. If no winner can be declared then,
 - o Penalty shoot-out between the two teams, that penalty shoot-out shall take place as follows:

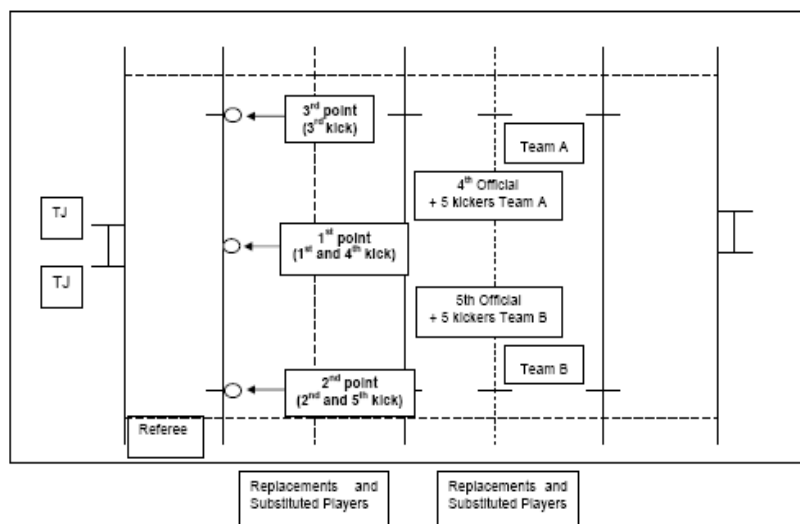
- (1) All players and Match Officials will remain on the playing enclosure. The referee will call the captains of the two Teams to the centre of the pitch and will conduct a coin toss. The winner of the coin toss then may either choose which Team kicks first (in which case the loser chooses the end at which all kicks will be taken) or choose the end at which all kicks will be taken (in which case the loser chooses which Team kicks first).
- (2) Each team captain must nominate 5 players to participate in the kicking competition. Only the 5 players nominated by the Captains and present on the playing enclosure at the time of the completion of the extra time may take part in the kicking competition. No injured, substituted or dismissed player may take part at any time. The order in which the players kick does not have to be predetermined.
- (3) The Match Officials and Team Members will assemble on the halfway line. Team Members must remain behind the halfway line in the side of the playing area not used for the kicking competition. No one except the referee, two touch judges and two ball boys/girls is allowed in the part of the playing area being used for the competition.
- (4) The five players from each Team will place kick from three different points, all on the 22 meter line, as follows
 - First point: directly in front of the posts
 - Second point: on the 15 meter line on the left hand side facing the posts
 - Third point: on the 15 meter line on the right hand side facing the posts
- (5) The referee will start the competition by calling the first player selected from the Team kicking first to the first kicking point. Once the player has taken the kick, the referee calls a player from the opposing Team to kick from the same point.
- (6) The next two players (one from each Team) will kick from the second point in turn. This will continue until all five players from each Team have kicked (the next players kicking respectively from the third point, first area and finally the second point), or until one Team is unable to equal the score of the other Team within the remaining number of kicks.
- (7) If there are an equal number of successful kicks once each Team has completed its five kicks, the competition continues on a "sudden death" basis, following the same order of kickers used in the first five kicks.
- (8) The competition will continue two kicks at a time (one from each side), going progressively through the three kicking areas stated above (and repeating the process if necessary) until one player succeeds with a kick and the player from the other side taking the same kick misses it. Once this occurs, the Team of the player who succeeded with the kick will be declared the winner. Each of these additional kicks shall be taken by the same 5 players in rotation.

Throughout the kicking competition:

- a) Once a player has been handed the ball by the referee on the kicking point, he must take the kick within one minute. Should he take longer, the referee shall declare the kick void and therefore a miss.
- b) After each kick, the referee records the number of the player and whether or not the attempt was successful. The Match Commissioner will record the same details on the official Match Report.
- c) Whether or not a goal is scored from each attempt is the sole decision of the referee, who may at his sole discretion rely on the assistance of his touch judges. The referee's decision shall be final and binding.
- d) Once a player has completed their kick, they shall return to stand with their Team behind the halfway line in the side of the playing area not used.

Please refer to the following diagram which demonstrates the operation of the Kicking competition

ORGANISATION OF PENALTY KICK COMPETITION



7. Medical Arrangements

7.1 Match Venue Medical Facilities

IMPORTANT: TEAMS MEDICAL STAFF ARE PRIMARILY RESPONSIBLE FOR THE CARE OF THEIR PLAYERS AND STAFF.

TEAM MEDICAL STAFF MUST ENSURE THAT THEY MEET THE MATCH DOCTOR THE DAY BEFORE THE MATCH OR AT THE LATEST, IMMEDIATELY UPON ARRIVAL AT THE STADIUM ON MATCH DAY.

CLEAR AGREEMENT MUST BE REACHED ON THE MATCH DAY PROTOCOLS AND MANAGEMENT OF INJURED PLAYERS

The following medical facilities will be available at the Match Venue on Match days:

7.1.1 Players and Match Officials

An ambulance or an appropriate room for the use of Players (from both participating Teams) and Match Officials (including referees and assistant referees) who are injured or ill. Such a facility will include:

1. Resuscitation equipment, IV fluid and essential drugs;
2. Oxygen and suction;
3. Stiff neck collars;
4. Standard stretcher, Jordan Frame, Spinal Board or Scoop stretcher;
5. Readily available telephone with permanent listing of ambulance, rescue helicopter (where available) and local hospital;
6. Adequate lighting including wall light for suturing;
7. Sink and hand washing facilities;
8. Facility for disposal of used needles, syringes and contaminated dressings; and
9. Facility for sterilizing instruments.

Access to all such medical facilities will be such that there is unobstructed access for a stretcher from the field of play and ready access for an ambulance.

Medical room must be available from 90 minutes before Kick Off.

The game cannot start without ambulance.

All the medical facilities will be checked by the Local Doctor appointed by the host union to make sure that the players', officials' and spectators' safety is optimal.

7.1.2 Dressing Rooms

A dressing room for each Team participating in the Match which will include reasonable access to a Physiotherapist table and adequate disposal facilities for the disposal of used needles, syringes and contaminated dressings.

The Host Union could provide ample ice-supply for during match and post-match with buckets for provision to dressing room.

7.2 Medical History

Each Participating Union shall:

1. Ensure that its Players are suitably fit to participate in the ENC and that its Players comply in all respects with the medical requirements set out in the Union Consent Form (section 12).

2. Be required to report any injuries sustained during the ENC to RUGBY EUROPE Medical Committee.
3. Provide medical case notes relating to previous injuries / surgery.
4. Team Managers must check the game sheets to be sure all injuries are fully reported.
5. Accident report has also to be filled by Team Managers and send to RUGBY EUROPE Head Office following the recommendations available on Accident report form, see section 7.8.

7.3 Medical Fees and Costs

Costs of medical attention at a Match Venue on Match days will be covered for the Players and the Team Officials participating in the ENC by RUGBY EUROPE insurance. Any and all medical costs incurred away from the playing grounds and not linked to training and playing activities will be borne by the Participating Union.

The cost of treatment for Illness contracted or Injury sustained (including without limitation any dental treatment) by a Team Member at any time during the ENC Term shall be paid by RUGBY EUROPE insurance.

In addition to the costs described above the Participating Union shall be responsible for strappings, bandages, mouth guards and similar items.

The accident reports (ENG and FR) are available on the RUGBY EUROPE web-site and explanations are detailed in section 7.8.

7.4 Medical Insurance

Medical expenses insurance, including medical repatriation, is taken up by the RUGBY EUROPE insurance for each Team Member.

The RUGBY EUROPE insurance coverage starts after the team list has been handed over to the Match Commissioner during the Team Manager's Meeting until the final whistle of the game.

The participating unions are submitted to the IRB Regulation 9.18 section.

A copy of RUGBY EUROPE insurance contract could be send on request to the participating unions.

The Participating Union is responsible for ensuring that its medical staff are properly qualified and insured to give medical treatment in the host country.

7.5 Team Doctor

All Team Doctors should be fully registered medical practitioner Completed

Team Doctors and/or Physiotherapists must be aware of any Players who require specialist medical care, egg. Diabetes, and be able to inform Match Doctors as necessary.

Team Doctors must ensure that Players are aware of the high risk associated with the use of recreational drugs such as cocaine, ecstasy and caffeine.

Players must be made aware of their duty of care to other Players in relation to skin conditions, such as Herpes Gladiatorum or scrum pox. This is a highly infective condition. A Player with this condition needs medical advice and **must not play** while the rash is present, as he is putting others at risk.

All participating Teams should bring with them a supply of various sizes of (or adjustable) neck collars for use if a Player is injured during training.

Cardiac disorders causing sudden death in sport are numerous but one group, cardiomyopathy can be detected by ECG and Echocardiography (ECHO). The incidence of cardiomyopathy is 1 in 500. These investigations are justified.

7.6 Role of Medical Team in Case of Injury

The medical Team will only attend to a Player who has been referred by the referee or the Doctor of either Team. The Player is then under the responsibility of the Match Doctor. This responsibility ends when the Match Doctor considers that the Player is in a fit state to rejoin his Team which he may do either on the pitch or in the dressing rooms, but only once she has informed the Team Doctor of her team.

1. All Players with serious injury, head, neck, back or lower limb injuries should be taken off the field by stretcher. No Player should hobble off the field with the help of a Physiotherapist but should be taken off on a stretcher quickly and efficiently by agreed protocols.
2. Match Doctor will examine the Player off the pitch and will then decide to manage him in the medical room or transfer him to hospital.
3. If transfer to hospital is decided then the Match Doctor will send a medical person if necessary and certainly a member of the Player's Team with the Player to hospital.
4. Match Doctor stays in contact with the ambulance and hospital to update the Player's Team Doctor and family.

7.7 Medical Protocol - Match Day Signals

The following hand signals are to be used across the whole Competition by all personnel involved with the management of injuries to all competing Players.

- Call for the RESUSCITATION TEAM or for assistance with any suspected **SPINAL INJURY**



- Call for assistance with **AIRWAY complications**:



- Signal for **BLOOD injury** or management:



- Call for the **STRETCHER**: - In the event of fractures, dislocations and severe soft tissue injuries (move hands up and down by your side)



7.8 Accident Report

The accident reports (ENG and FR) are available on the **RUGBY EUROPE** web-site.

1. You have to fill in all sheets of the report (front and back)

Sheet A

Sheet B

Sheet C

RUGBY EUROPE accident report is valid exclusively for competitions, which are organised by RUGBY EUROPE

2. The report must be signed by the injured person in all cases (barring an inability to do so due to the type of accident)

3. The report must be certified true by the Union or otherwise by a fully accredited responsible manager.

In order to accelerate the procedure, the heading « Circumstances of the accident » must be filled in as more precisely as possible. Example: do not write only « during a rugby match ».

Circumstances of the accident:
back of the sheet A

4. Before the next step, the Union or the fully accredited responsible manager must fill in the omissions that he may have noticed and must precisely fill out the different sections appearing on the form.

Poorly written or inadequately prepared documents will be returned to sender and will delay registration of the accident accordingly.

5. The Sheet A of the report must be sent to RUGBY EUROPE secretary immediately, within five days from the date of the accident (day of the accident included).

6. The Sheet B must be sent to RUGBY EUROPE secretary as soon as possible together with the documents substantiating the disbursements (Such as statements of fees or expenses dated and paid) and / or the payment reductions made by Social Security or any other insurance organization.

7. The Sheet C must be kept by the Union.

8. Generally speaking, the request for payment of the costs still borne must be submitted to the insurer only after healing and within the maximum limit of one year.

Important Recommendations

If the injured person is a member or beneficiary (minor child, student) of a Social Security system and/or of any other insurance organization:

- **The full file must be immediately submitted to the concerned organizations, the coverage of which will be supplemented by the insurer,**
- **The same process must be followed for care requiring a prior request for approval or cost defrayment.**

All mails concerning the Report Accident (sending of the sheet...) must be sent to the following address:
RUGBY EUROPE - 5 rue de Liège - 75009 Paris - FRANCE

Should you need any further information, please send your question by email to the following address:
secretariat@rugbyeurope.eu (To the attention of Dr Philippe Coste - Garriguet).

Accident Report form is available in French and English on the Internet website of RUGBY EUROPE:
<http://www.rugbyeurope.eu/rubrique-18.htm>

If you wish to receive a form of Accident Report by email, please send an email to secretariat@rugbyeurope.eu and do not forget to specify the language (English or French).

8. Media Rules

RUGBY EUROPE has understood the importance of media in ENC game. In order to promote the ENC competition to get a favourable coverage of National media, any Team Member, with the approval of his Team Manager of Participating Union, could communicate with media and be committed in radio and television broadcasts, provided always that his comments do not bring the game of Rugby, RUGBY EUROPE, the ENC into disrepute.

In order to ensure consistent media management and a balanced Team approach, any request from media for interview, filming or conference on non-Match days, must be referred to RUGBY EUROPE (Communication Department or Commissioner) for prior approval.

8.1 Communication Department

The Communication Department is responsible for all ENC media and communications related activities (internal and external), including media operations and services, media management and relations, issues management, public relations and editorial Services.

The Communication Department could be joined by e-mail to communication@rugbyeurope.eu

During the week-end of the ENC game, RUGBY EUROPE Commissioner is the Communication Department's Single point of contact (SPOC).

8.2 Media Host

The media host are needed in order to serve the accredited media during the game. The amount of needed depends on the game and the amount of expected press persons and planned press services, press conferences etc.

The accredited press must receive the assistance and tools needed during the game in order to communicate the game outwards. The level of services received by the accredited media affects the image of the event and therefore the task of the media hosts is to secure that everything runs smoothly in the press facilities at the RUGBY EUROPE events.

The media host are the link between the media and the game, ensuring a smooth co-operation between the media and the whole event resulting in a lot of positive media visibility.

Good language skills (English preferably) are essential for the media host in order to be able to help media from different countries.

8.3 Accreditation

The host union is responsible to manage the press accreditation passes and could reserve the right to approve or deny any Press accreditation request. In this case, the host union must inform the RUGBY EUROPE communication Department and motivate the decision.

The RUGBY EUROPE logo must appear on the first side of the accreditation.

8.4 Media Centre

It is recommended that Unions must provide for ENC game a Media Centre, which functions as a media working area with desks, chairs, fast internet connection and an area where catering is provided (when possible).

The Media Centre should provide easy access to and from other media-related facilities such as the media and the press conference room and adequate toilet facilities. The Media Centre shall be open at least 3 hours before the game and closing 1,5 hours after the end of the game.

The accredited journalists should be provided with a Match Programme if one is produced but at the very least, a Team Sheet for each Participating Team as soon as possible once the Teams have been confirmed and well in advance of the start of the match.

If it's impossible to have an independent room for the Media Centre, the press conference room could be an alternative.

8.5 Media Tribune

Each ENC game venue shall have a Media Tribune in a central position in the main grandstand that offers working conditions for accredited journalists.

The Written Press have reserved seats with desks including electricity (and internet access if it's possible). The media tribune must marked, be well-lit and must provide easy access to the media working area and the press conference room. The media tribune must include separate areas for "TV and radio broadcasters", commentators, the written press and TV observers that meet the particular requirements.

Host Union is to define the seating order in the media tribune in accordance with the earlier defined accreditation priority and the planned presence of the journalists. Host Union further has responsibility to ensure that unauthorised persons may enter the press.

8.6 Photographers

Each ENC game venue shall provide a working for accredited photographers with adequate desks, high speed Internet connections. The photographers' working area may combined with the Media Centre or may be separate, but in either case, should provide easy access to the pitch and photographer zone in the venue.

The photographers shall have the possibility to take match photos from different sides of the stadium during the match, giving them easy accessibility around the pitch however, they must be restricted from crossing the Technical Areas and have no access to Team specific areas of the ground. The photographers shall also have the possibility to take pictures during the post game press conferences and in the mixed zone.

There are many journalists working as both photographers and reporters, which need to be taken into account when planning the accreditation and access zones.

Bibs should be provided to photographers as well as a brief as to the areas they are permitted to work in.

At the end of the game, the Host Union could organise a particular protocol (ceremony), details should be provided also to the photographers.

8.7 TV Production

The TV broadcasts from the ENC game are always handled in co-operation between the Host Union, RUGBY EUROPE & RUGBY EUROPE Company since RUGBY EUROPE owns all TV rights and has the connections to the host broadcasters.

TV negotiations have to be conducted in co-operation with RUGBY EUROPE, in order to secure the transmission of the signal to any third country or in pan European. It's important to start the TV discussions well in advance of the games.

It is advisable to coordinate the planning of the TV production with the Internet TV and match video production responsible, to coordinate the placement of the cameras and the distribution of the produced signal.

8.8 Mixed Zone or Press Conference Room

Each ENC game venue shall have a mixed zone between the pitch and the dressing rooms where accredited press can interview the players and staff after a game. Each mixed zone should be easily accessible from the dressing rooms, the media working areas and the media tribune.

Players and coaches shall be available in the mixed zone area.

If it's not possible to find place for mixed zone, the Press Conference room could be used.

8.9 Pre Game Press Conference

The Captains and the coaches of both teams will make themselves available. Another player or staff member could be invited according with his past or his availability to speak the host union language.

8.10 Post-Match Interviews

The Captain, Coach or any significant Player identified by the Communication Department or Commissioner may be required to attend a television interview immediately after the final whistle of each Match. This interview is usually conducted on the pitch or in the tunnel.

The above Team personnel may also be required to attend a post-Match interview, five to ten minutes after the final whistle.

Any interviews given by any Team Members within a Match Venue or the Training Venue shall be given only to a duly accredited media representative or broadcaster.

8.11 Filming of Matches

When an ENC game is broadcasted (TV or Internet), Unions and RUGBY EUROPE must receive 1 DVD recording from the Host Union, provided to the Match Commissioner 1 hour after the game is complete.

9. Commercial Rules

9.1 Respect of the RUGBY EUROPE Commercial Rights

RUGBY EUROPE encourages the Host Union to find partners and sponsors. This part of the ENC Manuel is to give guidelines to Unions in order to respect the Commercial Rights of RUGBY EUROPE

Please refer to the Appendix N°6 to get final guidelines.

For information, don't hesitate to contact RUGBY EUROPE at communication@rugbyeurope.eu

9.2 Commercial Rights

"ENC" means European Nations Cup all Divisions

"ENC Commercial Rights" means all commercial rights pertaining to the ENC or a match, official training session or other official activity thereof

"RUGBY EUROPE Commercial Rights" means together the Commercial Rights and, as the case may be, the ENC Commercial Rights which are the property of RUGBY EUROPE & RUGBY EUROPE Company;

"International Feed" means with respect to a match, training session or other activity, the international feed television signal originated by the host broadcaster, which signal produces a clean, true and accurate picture of that match, training session or other activity (or part thereof) free of captions, tunes, words, logos, and any other graphic material save for the material authorised by the Parties;

"Media Rights" means the exclusive right to exploit world-wide and in all languages, all sound and moving picture rights (including, but not limited to, the International Feed) of any kind whatsoever whether now known or in the future created (including, but not limited to film, video, television, internet and mobile) in, of and pertaining to RUGBY EUROPE Events or a match, official training session or other official activity thereof, whether live or on delay or on demand;

9.3 ENC Competition Marks

To be created

10. Anti-Doping Programme

10.1 IRB Regulation 21

IRB Regulation 21 sets out the applicable anti-doping regulations for the Tournament and any Additional Matches. IRB Regulation 21 is available on <http://www.irb.com/keeprugbyclean/> under the Regulations tab.

Please pay particular attention to the WADA Prohibited List (Schedule 2 to IRB Regulation 21) which sets out the substances and methods which are prohibited In Competition and Out of Competition. Please note that this list is updated every year on 1 January by the World Anti-Doping Agency ("WADA") and posted at the website link above. All Players, Player Support Personnel and Union representatives should regularly consult the latest WADA Prohibited List via the link above or directly below.

The WADA Prohibited List is also available in a number of other languages on the WADA website at the following link: <http://www.wada-ama.org/en/Footer-Links/Other-Languages/>.

The IRB and/or RWCL is responsible for conducting or arranging drug testing including, but not limited to, Sample collection, Sample analysis, result management, the conduct of investigations and disciplinary proceedings and the imposition of sanctions for anti-doping rule violations, including cases where there has been no drug test carried out, in respect of the Tournament and at any Additional Matches and otherwise during the Qualification Process.

Each Participating Union and Team Member agrees to be bound and comply with the provisions and requirements of IRB Regulation 21 and this Anti-Doping Section and any decisions made thereunder.

10.2 Team Member Consent Form

Each Player nominated in the Participating Union's squad travelling to the Tournament and/or competing in any of the Matches in the Tournament and/or any Additional Matches is required to read the Team Member Consent Form and sign the Team Member Consent Form Signature Page included in these Terms of Participation (Section 12)

Any new Player that replaces another within your squad during the Tournament must also complete and return the Team Member Consent Form Signature Page by the manager meeting the day before the match.

Capitalised terms used in this Anti-Doping Section not otherwise defined in these Terms of Participation have the meanings given to them in IRB Regulation 21.

IRB Regulation 21 shall be the applicable Anti-Doping regulations for this tournament and can be found at www.irb.com/keeprugbyclean.

10.3 Therapeutic Use Exemptions (TUEs)

This is the process whereby a Player can apply to the IRB in conjunction with his prescribing physician to take a specific Prohibited Substance which is required to treat a legitimate medical condition the Player has. All Team doctors are urged to consult with every individual Player in a preliminary training squad and discuss what medications they have or are currently taking to ensure that this process is complied with and where necessary the relevant TUE is applied for. An Adverse Analytical Finding for a Prohibited Substance that was used to treat a medical condition which does not have a valid TUE in place is considered an anti-doping rule violation and is an offence that may result in a sanction against the Player and the Team doctor.

3.1 TUE Application

A TUE application requires supporting medical information to be provided along with the application form. This includes a comprehensive medical history, results of all examinations, laboratory investigations, specialist medical reports and if relevant imagery studies to support the application.

The application will be reviewed by the Board TUE Committee against the WADA International Standard for Therapeutic Use Exemptions to determine if the application receives approval. This process must occur **before** a Player is authorised to take the Prohibited Substance that he has applied for to treat his medical condition unless emergency situations or exceptional circumstances occur preventing this in which case the Player must apply for

retroactive TUE approval. A retroactive TUE application must be lodged to the Board TUE Committee within 48 hours of such circumstances occurring regardless of whether this is before or during the Tournament and/or Additional Matches.

Any TUE application for Players participating in the Qualification Process must be received by the Board TUE Committee no later than 30 days prior to the start of the Tournament or, where the Player is not scheduled to participate in the opening round of the Tournament, no later than 30 days prior to his first scheduled participation in the Qualification Process to allow the Board TUE Committee time to review the application.

Further information and the TUE application form can be found under Schedules 3(a) & 3(b) of IRB Regulation 21 available on <http://www.irb.com/keeprugbyclean/> under the Regulations tab.

Details for TUE submissions:

All TUE applications may be submitted either by fax +353 1 2409 289 **AND** fax +33 1.42.81.00.04 or email TUE@irb.com **AND** secretariat@rugbyeurope.eu. If any part of the application is not suitable for transmission via these means then the application and/or accompanying supporting evidence may be posted or couriered to Chairman of the Board TUE Committee, 35-38 St Stephens Green, Dublin 2, Ireland & to Dr. Philippe Coste - Garriguet, RUGBY EUROPE, 5 rue de Liège 75009 PARIS - FRANCE

3.2 Players who currently have a valid TUE from the IRB

Any Player who has a current and valid TUE issued to them from the Board TUE Committee which is valid is not required to apply for a new TUE specifically for the Qualification Process provided the current TUE is valid for the duration of the Qualification Process and the conditions (such as the substance, route of administration and/or dosage etc.) have not changed.

3.4 Mutual Recognition of TUEs

Any Player who has been granted a TUE approval by another Anti-Doping Organisation's TUE Committee (i.e a National Anti-Doping Agency) that is current and valid must submit a copy of the application and the certificate of approval to the Chairman of the Board TUE Committee. This must be submitted in accordance with the timeline set out above i.e. no later than 30 days prior to the start of the Tournament or, where the Player is not scheduled to participate in the opening round of the Tournament, no later than 30 days prior to his first scheduled participation in the Qualification Process. The Board TUE Committee reserves the right to review any TUE application where prior approval has been made by another Anti-Doping Organisation's TUE Committee.

10.4 Nutritional Supplements & Medications

Following a number of recent Adverse Analytical Findings from Rugby Players involving nutritional supplements containing Prohibited Substances, all Participating Unions are urged to advise their Players of the dangers and risks of Prohibited Substances appearing as part of a mixture within nutritional supplements and to check the supplements their Players are taking. Participating Unions are reminded of the strict liability principle that applies to IRB Regulation 21, the effect of which is that Players are responsible for any Prohibited Substances found in their system.

Players should consult www.keeprugbyclean.com for the IRB's position on supplements and the substance factsheet of Methylhexanamine (MHA) which is a prohibited substance that has resulted in a large number of positive results in both Rugby and other sports recently. MHA is found in many nutritional supplements.

This also applies to the use of medications and all Players should consult with the Team physician prior to taking any medication (whether over the counter or prescribed) to ensure such medication does not contain Prohibited Substances which may result in an Adverse Analytical Finding or that requires a Therapeutic Use Exemption.

The WADA Prohibited List can be found under Schedule 2 of the IRB Regulation 21 or via www.keeprugbyclean.com.

10.5 In Competition Testing

In Competition testing takes place immediately after a Match (including an Additional Match). Testing may occur after any Match during the Tournament and/or the Qualification Process. The selection process may either consist of a random draw and/or target testing.

Random Selection Process

The draw will ordinarily take place before kick-off of the Match in the Doping Control station and will be conducted in the presence of each nominated Team representative (normally Team Manager), the Anti-Doping Commissioner (if present) and the Doping Control Officer from the contracted Anti-Doping agency. The Anti-Doping Commissioner or the Doping Control Officer will seek the Team representatives if they are required for the draw process.

For the avoidance of doubt, if a selected Player is injured or is replaced for any reason prior to the start of a Match, he shall remain selected for testing unless they require immediate hospitalisation. If the Player does require immediate hospitalisation then one of the reserve selections shall be used.

The selections, whether random or targeted will not be made known to the Team Manager or any other party outside of the authorised Sample collection Team until the end of the Match.

Target Testing

Target testing may also take place either in conjunction with or in place of the random draw. If target testing occurs in conjunction with the random draw the Team representatives will be advised at the time of the random draw that target testing is also taking place. If no random draw is taking place and target testing is, the Team representatives will be advised at the end of the Match that target testing is taking place and the number of Players that have been selected.

Further details on the random draw and target testing process can be found in Schedule 1, Section 4 of IRB Regulation 21 available on <http://www.irb.com/keeprugbyclean/> under the Regulations tab.

10.6 Out of Competition Testing

Any Player that is selected or scheduled to participate in the Tournament and/or the Qualification Process may be tested Out of Competition at any time or place during the Tournament Anti-Doping Period.

The Tournament Anti-Doping Period is the period from the date of the Squad announcement in accordance with Clause 6.3 of the Participation Agreement until the end of the homeward journey after the Participating Union's final Match in the Qualification Process inclusive.

Those Players that may also be part of the IRB's Registered Testing Pool or Testing Pool for the purpose of Out of Competition Testing remain subject to the whereabouts requirements and consequences as outlined in IRB Regulation 21.10 during the Tournament Anti-Doping Period. All such Players are advised to keep their Player whereabouts information up to date at all times.

All Testing shall be conducted with No Advance Notice by an authorised Doping Control Officer. A Player may be selected for Out of Competition testing by either random or target selection.

10.7 Provision of the Sample

The Player shall be required to provide a minimum urine Sample of 90ml; however, the Player should attempt to provide a greater amount if possible.

Once the Player has provided his Sample, he shall keep control of the Sample at all times until the Sample is sealed. The Doping Control Officer shall keep the collection vessel in sight at all times. Additional assistance may be provided in exceptional circumstances to any Player by the Player's representative or Doping Control Officer during the Sample collection session where authorised by the Player and agreed to by the Doping Control Officer / Anti-Doping Commissioner. Further information on urine collection can be found in Schedule 1 of IRB Regulation 21 available on <http://www.irb.com/keeprugbyclean/> under the Regulations tab.

Blood testing may also be conducted in conjunction with urine testing or on its own. A qualified Blood Collection Official will be responsible for the collection if the blood testing is conducted. Further information on blood collection can be found in Schedule 1 of IRB Regulation 21 available on <http://www.irb.com/keeprugbyclean/> under the Regulations tab.

10.8 Player Representative and interpreters

Any Player selected for Doping Control during the Qualification Process is entitled to have a representative present with him during the Doping Control process in the Doping Control station. All Participating Unions are urged to provide a representative to sit through the process (except the Sample provision) with their Players.

If the Player does not speak the same language as the Doping Control staff, then his Team will be responsible for the provision of a person who can interpret and assist in the communication of the Doping Control process between the Player and the Doping Control staff.

This may be the same person who acts as the Player representative or an additional person to the representative.

10.9 Anti-Doping Education

IRB Anti-Doping educational information and resources are available in English, French, Spanish and selected other languages in the resources section of the IRB Anti-Doping website

www.irbkeeprugbyclean.com/?page=resource&id=26. It is the responsibility of each Participating Union to ensure that each Player, Team Manager, Team Coach and medical support personnel who participates in the Rugby Europe Under 20 Championship has either received or been given access to (in hard copy, electronic, or any other means) the IRB Anti-Doping educational resources in particular the IRB Anti-Doping Handbook.

The Participating Union is responsible for ensuring that any new Players, Team Managers, Team Coaches and/or medical support personnel who join its squad during the Rugby Europe ENC 2014-2016 also receive a copy of the handbook 140909 SJ ENC 2014-2016.

Further to the IRB Anti-Doping Handbook, an Anti-Doping e-learning programme is available on www.irbkeeprugbyclean.com. It is mandatory that all participating Players complete the E-Learning programme before they depart to the Tournament. The IRB also encourages Team Managers, Team Coaches and medical support personnel who participate in the Rugby Europe ENC 2014-2016 to complete this programme to help strengthen their knowledge of Anti-Doping. Unions must ensure that all of their Team Members access the website, register and complete the programme which should take about half an hour.

The modules consist of the following topics:

1. Keep Rugby Clean
2. IRB Anti-Doping
3. Doping Control
4. Player Whereabouts
5. Therapeutic Use Exemptions
6. Checking Medications
7. WADA Prohibited List
8. Dietary Supplements
9. Consequences of Doping
10. Responsibilities

The IRB e-learning programme is currently available in 6 languages English, French, Spanish, Italian, Romanian and Russian. Unions are requested to assist Teams which do not speak one of those languages to complete the programme.

Each participating Union is required to tick the relevant box and sign the Team Member Consent Form (Appendix 2) and report back to the tournament operators once the IRB e-learning programme is completed. By signing the attached form, all Players and Team Managers confirm that they have read the IRB Anti-Doping Handbook and have completed the IRB e-learning programme.

10.10 Outstanding Anti-Doping Matters

In accordance with Clause 34 of the Programme, it is the responsibility of each Participating Union to ensure that there are no outstanding Sample results, anti-doping rule violation cases and/or ongoing investigations in respect of Players or Persons (relating to possible anti-doping rule violations) who form part of or are intended to form part of the Participating Unions Team in respect of the Tournament.

All Participating Unions shall not select a Player or Players to participate in the Tournament if they are aware of any of the following in relation to the Player or Players:

- (a) The existence of any Samples provided pursuant to drug tests in respect of which analysis results have yet to be provided. Participating Unions should contact their National Anti-Doping Organisation to avoid where possible any outstanding results prior to the departure of a Team to the Tournament. Participating Unions are encouraged to arrange for expedited analysis of any Sample/s collected by a National Anti-Doping Organisation in relation to Players scheduled to participate in the Tournament in the weeks prior to the departure of a Team to the Tournament where possible;

- (b) The existence of any outstanding disciplinary proceedings in respect of any anti-doping matters including but not limited to anti-doping rule violations and/or investigations;
- (c) The existence of any outstanding appeal proceedings in relation to the proceedings referred to in (b) above;
- (d) Any period of suspension from the Game in force during the Tournament Term as a result of any anti-doping rule violations.

If a Participating Union selects a Player or Players and subsequently discovers any of the items listed in (a) – (d) above the Participating Union shall advise the IRB Anti-Doping Manager immediately. In circumstances where such advice is not provided or not provided immediately the Board shall be entitled to take such steps as it deems appropriate including but not limited to requiring that the relevant Participating Union(s) and/or the relevant authority expeditiously has the matter dealt with and/or provisionally suspends the Player(s) or other Person(s) from any involvement in the Tournament and/or the Game pending the final determination of the matter. The Board may bring disciplinary action against a Participating Union under this Clause where appropriate.

10.11 Further Information / Questions

If any Participating Union requires any further information or has any questions in relation to IRB Regulation 21 and/or anti-doping operations in relation to the Anti Doping Programme, please contact Ilaria Baudo at ilaria.baudo@irb.com or +353 1 2409 212.

TUE form as in Appendix 4

11. ENC Disciplinary Regulations

IRB Regulation 17, as updated from time to time, sets out the applicable ENC Disciplinary Regulations for Foul Play in relation to the Tournament and any Additional Matches, subject to any permitted modifications set out below.

IRB Regulation 17 is available on <http://www.irb.com/lawregulations/regulations/index.html>.

References to the Host Union and/or Designated Disciplinary Official in IRB Regulation 17 shall refer to the person nominated by RUGBY EUROPE to fulfil such role in relation to the Match(es) (which may be, without limitation, RUGBY EUROPE Commissioner).

Temporary Suspensions

The procedures with respect to Temporary Suspensions set out in IRB Regulation 17.25 shall apply to the Tournament and any Additional Matches.

Citing

The applicable citing period for the Matches is 12 hours from the conclusion of the Match and IRB Regulation 17.15.1 shall be read accordingly. The applicable Union referral period is 6 hours from the conclusion of the Match and IRB Regulation 17.10.1 shall be read accordingly.

Appeals

In addition to the appeal procedures set out in IRB Regulation 17.22, in accordance with IRB Regulation 17.22.5 each notice of appeal shall be accompanied by a deposit in the sum of €100 which shall be payable to RUGBY EUROPE.

General Obligations

Participating Unions are reminded that they are responsible and accountable for the conduct of their Players, Team Members and other persons in attendance at the Tournament and any Additional Match(es) in an official capacity with the Participating Union and must ensure that their conduct is of the highest standard in accordance with the IRB Code of Conduct attached hereto and that Matches including any Additional Match(es) are played in accordance with disciplined and sporting behaviour. IRB Regulation 20 sets out the applicable Tournament Disciplinary Regulations for Misconduct in relation to the Tournament and any Additional Matches. IRB Regulation 20 is available on <http://www.irb.com/lawregulations/regulations/index.html>.

Each Participating Union and Team Member agrees to be bound by and comply with the provisions and requirements of the ENC Disciplinary Regulations and any decisions made thereunder. Each Participating Union also acknowledges its responsibility and accountability for the acts and/or omissions of other persons in attendance at the enc and any Additional Match(es) in an official capacity with the Union.

See Flowcharts of this Section, summarise the procedures in the Tournament Disciplinary Regulations and have been prepared to assist Participating Unions and Team Members. However, the flowcharts do not represent a substitute for the ENC Disciplinary Regulations and IRB Regulation 17, should not be considered in isolation and, in the event of any inconsistency, the ENC Disciplinary Regulations and IRB Regulation 17 shall prevail.

All Participating Unions are required to provide certification in writing to the RUGBY EUROPE Commissioner at least 24 hours prior to the commencement of the Match, that having undertaken all necessary enquiries, they are not aware of any of the following in relation to the players to participate in the Tournament and any Additional Match(s):

- (i) the existence of any outstanding disciplinary proceedings in respect of Foul Play and/or Misconduct;
- (ii) the existence of any outstanding appeal proceedings in relation to the above;
- (iii) that the Player is not subject to any suspension from the Game as a result of disciplinary proceedings, appeal proceedings or otherwise.

If a Participating Union is unable to provide such certification, then the Participating Union shall inform RUGBY EUROPE Commissioner of the reason for this, and RUGBY EUROPE Commissioner shall take action as appropriate.

Summary of Process when a Player is Ordered Off

Referee and where applicable, assistant referee, prepare a written report of the incident. Such reports shall ordinarily be provided to a Designated Disciplinary Official within 2 hours of the conclusion of the Match.

The Player Ordered Off will be provided with a copy of the applicable report(s) and other relevant information and notified of the date, place and time of the Judicial Officer hearing.

The Judicial Officer hearing will take place as soon as reasonably practicable following the Match. The Player and witnesses will attend the hearing to give evidence.

The Judicial Officer shall consider the evidence. He may decide to impose a sanction or take no further action. Judicial Officers shall apply the IRB's Recommended Sanctions for Offences within the Playing Enclosure subject to relevant aggravating and/or mitigating factors.

A Player may appeal against the decision of the Judicial Officer provided such appeal is lodged with RUGBY EUROPE or the designated Disciplinary Officer within 48 hours of notification of the Judicial Officer's written decision. RUGBY EUROPE may appeal within 72 hours of notification of the written decision. The appeal must state the specific grounds of appeal and (for the Player) shall be accompanied by the appeal fee (where applicable).

The appeal will ordinarily be heard by an Appeal Officer or Appeal Committee as soon as reasonably practicable after the appeal is lodged. If the Player was suspended by the Judicial Officer, his suspension remains in force for the period stipulated by the Judicial

The Appeal Officer or Appeal Committee has the power to quash, vary or increase any decision and/or penalty appealed against and/or refund any deposit lodged on an appeal.

Summary of Process when a Player is Cited

Citing Commissioners may cite a Player for Foul Play, which in the opinion of the Citing Commissioner warranted the Player concerned being Ordered Off, notwithstanding that the act of Foul Play may have been detected by the referee and/or assistant referee.



Citing Complaints must be made by the Citing Commissioner to a Designated Disciplinary Official within 12 hours of the completion of the Match in which the Foul Play is alleged to have occurred.



Participating Unions are not entitled to cite Players (unless IRB Regulation 17.9 apply) but they may refer acts of Foul Play to the Citing Commissioner for consideration, provided such reference is made within 6 hours of the conclusion of the Match. The Citing Commissioner decides whether or not to pursue a citing complaint and his decision is final.



If a citing complaint is initiated by a Citing Commissioner a copy of the complaint and other relevant information is sent to the Player and the matter will be referred to a Judicial Officer.



A Judicial Officer will hear the citing complaint as soon as reasonably practicable and will consider evidence from the Player and other relevant witnesses.



The Judicial Officer shall consider the evidence and determine whether the act(s) of Foul Play have been committed. He may decide to impose a sanction or take no further action. Judicial Officers shall apply the IRB's Recommended Sanctions for Offences within the Playing Enclosure subject to relevant aggravating and/or mitigating factors.



A Player may appeal against the decision of the Judicial Officer provided such appeal is lodged with RUGBY EUROPE or the Designated Disciplinary Officer within 48 hours of notification of the Judicial Officer's written decision. RUGBY EUROPE may appeal within 72 hours of notification of the written decision. The appeal must state the specific grounds of appeal and (for the Player) shall be accompanied by the appeal fee (where applicable).



The appeal will ordinarily be heard by an Appeal Officer or Appeal Committee as soon as reasonably practicable after the appeal is lodged. If the Player was suspended by the Judicial Officer, his suspension remains in force for the period stipulated by the Judicial Officer and he will not be entitled to perform any on-field role while subject to suspension.



The Appeal Officer or Appeal Committee has the power to quash, vary or increase any decision and/or penalty appealed against and/or refund any deposit lodged on an appeal.

Recommended Sanctions for Offences within the Playing Enclosure

In the table below the tariff should be considered as the usual sanction which can, dependent on the circumstances, be reduced if there are mitigating factors and increased if there are aggravating factors. Please check that this table matches the new table on the IRB website (see Reg 17).

Law No.	Description	Entry Point Based on Scale of Seriousness of the Player's conduct, which constitutes the offending – Lower End (LE), Mid Range (MR), Top End (TE).	Maximum Sanction
10.4(s) 10.4(m)	Verbal Abuse of Match Officials	LE – 6 weeks MR – 12 weeks TE 18+ weeks	52 weeks
10.4(s) 10.4(m)	Physical Abuse of Match Officials	LE – 24 weeks MR – 48 weeks TE 96+ weeks	Life
10.4(s) 10.4(m)	Threatening Actions or Words at Match Officials	LE – 12 weeks MR – 24 weeks TE 48+ weeks	260 weeks
10.4(a)	Striking another Player with a hand, arm or fist	LE – 2 weeks MR – 5 weeks TE 8+ weeks	52 weeks
10.4(a)	Striking another Player with the elbow	LE – 2 weeks MR – 5 weeks TE 9+ weeks	52 weeks
10.4(a)	Striking with knee	LE – 3 weeks MR – 8 weeks TE 12+ weeks	52 weeks
10.4(a)	Striking with head	LE – 4 weeks MR – 8 weeks TE 12+ weeks	104 weeks
10.4(b)	Stamping on an Opponent	LE – 2 weeks MR – 5 weeks TE 9+ weeks	52 weeks
10.4(b)	Trampling on an Opponent	LE – 2 weeks MR – 5 weeks TE 9+ weeks	52 weeks
10.4(c)	Kicking an Opponent	LE – 4 weeks MR – 8 weeks TE 12+ weeks	52 weeks
10.4(d)	Tripping an Opponent with the foot/leg	LE – 2 weeks MR – 4 weeks TE 7+ weeks	52 weeks
10.4(e)	Dangerous tackling of an Opponent including early or late and including the action known as the "stiff arm tackle"	LE – 2 weeks MR – 6 weeks TE 10+ weeks	52 weeks

10.4(e)	Dangerous tackling of an Opponent including a tackle or attempted tackle above the line of the shoulders even if the tackle starts below the line of the shoulders	LE – 2 weeks MR – 6 weeks TE – 10+ weeks	52 weeks
10.4(f)	Holding, pushing or obstructing an Opponent not holding the ball, by a Player who is not in possession of the ball, except in a scrum, ruck or maul	LE – 2 weeks MR – 4 weeks TE 6+ weeks	52 weeks
10.4(f) 10.4(k)	Dangerous charging or obstructing or grabbing of Opponent without the ball, including shouldering	LE – 3 weeks MR – 5 weeks TE 9+weeks	52 weeks
10.4(g)	Dangerous charging or knocking down an Opponent with the ball, including shouldering	LE – 2 weeks MR – 5 weeks TE 9+ weeks	52 weeks
10.4(h)	A player must not charge into a ruck or maul. Charging includes any contact made without use of the arms, or without grasping a player	LE – 3 weeks MR – 5 weeks TE – 9+ weeks	52 weeks
10.4(i)	Tackling, tapping, pushing or pulling an Opponent jumping for the ball in a lineout or in open play	LE – 3 weeks MR – 6 weeks TE – 10+ weeks	52 weeks
10.4(j)	Lifting a Player from the ground and either dropping or driving that Player's head and/or upper body into the ground whilst the Player's feet are off the ground	LE – 3 weeks MR – 6 weeks TE – 10+ weeks	52 weeks
10.4(k)	Causing a scrum, ruck or maul to collapse	LE – 2 weeks MR – 4 weeks TE 8+ weeks	52 weeks
10.4(m)	Testicle grabbing or twisting or squeezing	LE – 12 weeks MR – 18 weeks TE 24+ weeks	208 weeks
10.4(m)	Biting	LE – 12 weeks MR – 18 weeks TE 24+ weeks	208 weeks
10.4(m)	Contact with Eyes or the Eye Area	LE – 12 weeks MR – 18 weeks TE 24+ weeks	156 weeks
10.4(m)	Spitting at Players	LE – 4 weeks MR – 7 weeks TE 11+ weeks	52 weeks
10.4(m)	Verbal abuse of Players based on Religion, Race, Colour, or National or Ethnic Origin or otherwise	LE – 4 weeks MR – 8 weeks TE 13+ weeks	52 weeks
10.4(m)	Any other acts (not previously referred to) which are contrary to good sportsmanship	LE – 4 weeks MR – 7 weeks TE – 11+ weeks	52 weeks

In respect of offences not referred to above, appropriate sanctions may be imposed at the discretion of the relevant Judicial Officer, Appeal Officer and/or Appeal Committee (as the case may be).

Notwithstanding the above, in cases where the Player's actions constitute serious Foul Play for any type of offence which had the potential to result and, in fact, did result in serious/gross consequences to the health of the victim, the Judicial Officers may impose any period of suspension including a suspension for life.

12. Union Consent Form and Participation Agreement



PARTICIPATING AGREEMENT

EUROPEAN NATIONS CUP

2014 / 2016

I hereby certify that I have examined the Manual and declare that I agree with all the rules and the terms of the participation to the European Nations Cup.

**Participating Union:
(BLOCK CAPITALS):**

PRESIDENT Name:

PRESIDENT Signature:

GENERAL SECRETARY Name :

GENERAL SECRETARY Signature:

Date:

**RUGBY EUROPE
EUROPEAN NATIONS CUP 2014/2016**

PARTICIPATION AGREEMENT

THIS DEED OF AGREEMENT is entered into on this the date of the signature

BETWEEN: **RUGBY EUROPE and its company (for ENC1A &B)** under the laws of **France** and having its principal place of business at **5 rue de Liège 75009 PARIS FRANCE** ("**RUGBY EUROPE**");

AND: having its principal place of business at :
which
severally enters into this Agreement with the RUGBY EUROPE (the "**Participating Union**");

AND: **EACH TEAM MEMBER** representing the relevant Participating Union in the Tournament and who is also to enter into this Agreement by executing the Team Member Consent Form in the terms of Schedule 1 to this Agreement.

RECITALS

- A. RUGBY EUROPE and its company are the owner of the European Nations Cup (the "**Tournament**") and, as such, RUGBY EUROPE and its company has the right to stage and organise the Tournament and is the owner of the Marks and all other rights associated with the Tournament, including the right to any income from the exploitation of the Commercial Rights and any other rights connected with the Tournament.
- B. The Tournament is scheduled to be held in EUROPE between the 4th September 2014 and the end of May 2016 and RUGBY EUROPE has entered into an agreement with the Host Unions to host and organise the Tournament played on home and away basis,
- C. The Participating Union has indicated its wish to enter a Team to participate in the Tournament on the terms and subject to the conditions of this Agreement and these Terms of Participation (together, the "**Terms of Participation**") and has agreed that it shall, and it shall procure that each of its Team Members shall, adhere to these Terms of Participation. The Participating Union shall execute this Agreement and each Team Member shall execute the Team Member Consent Form as set out in Schedule 1 to this Agreement. The duly executed forms must be returned to RUGBY EUROPE in accordance with the timetable set out in Clause 6.3 hereof. In the event that RUGBY EUROPE arranges Additional Matches these Terms of Participation shall apply to those Matches also.
- E. The Tournament has been approved by the IRB and will be played according to the Bye-Laws and Regulations Relating to the Game and the Laws of the Game as adopted by the International Rugby Board ("**IRB**") at the time of the Tournament and in accordance with these Terms of Participation or as advised by RUGBY EUROPE from time to time.

OPERATIVE PROVISIONS

In consideration of the mutual promises contained in this Agreement, the Participating Union (through its Team) and each of its Team Members agree to participate in the Tournament and any Additional Matches, and RUGBY EUROPE agrees to the participation of that Participating Union and its Team Members in the Tournament and any Additional Matches, in accordance with the terms of these Terms of Participation, including the following terms:

1. DEFINITIONS

- 1.1 Terms defined in Section 2 of these Terms of Participation will have the same meanings when used in this Agreement.
- 1.2 These Terms of Participation contain extracts from the IRB Regulations Relating to the Game. Where such extracts contain capitalised terms which are not defined either in this Agreement or in these Terms of Participation, the definition of such terms will be as it is in the Regulation(s) from which the extracts were taken.
- 1.3 This Agreement incorporates these Terms of Participation in their entirety (including any updates and amendments thereto) and references to this Agreement include references to these Terms of Participation and the provisions and content thereof are included in the definition of “**Terms of Participation**”.

2. INTERPRETATION

The parties agree that the Recitals and the Schedule to this Agreement are incorporated into this Agreement and are binding upon the parties.

3. TERM

- 3.1 Subject to Clause 3.2, this Agreement is effective as at the date hereof and shall remain in force, unless terminated early pursuant to Clause 15.1 or 15.2 below, until the later of one day after the final Match of the Tournament or the conclusion of the Participating Union’s homeward journey or the conclusion of the Qualification Process (the “**Term**”).
- 3.2 Clauses 9, 11, 13, 15.3, 16, 18 and 19 of this Agreement and clauses 5 and 8.4 of the Team Member Consent Form at Schedule 1 shall survive the expiry or termination of this Agreement.

4. TOURNAMENT NAME

The title of the Tournament is **EUROPEAN NATIONS CUP** or such other designation as RUGBY EUROPE shall determine from time to time.

5. PARTICIPATION

- 5.1 The Participating Union, on its own behalf and on behalf of each Team Member, hereby accepts the invitation to take part in the Tournament and any Additional Matches in accordance with these Terms of Participation. The Participating Union acknowledges that should its Team progress to the playoff stage of the Qualification Process which is directly organised by RUGBY EUROPE it may be required to agree to a further terms of participation and participation agreement document promulgated by RUGBY EUROPE.
- 5.2 The Participating Union shall, and shall procure that each of its Team Members shall, understand, observe, accept and abide in every respect by these Terms of Participation throughout the Term. For the avoidance of doubt, it is the responsibility of the Participating Union to procure complete compliance by each of its Team Members with these Terms of Participation.
- 5.3 The Participating Union shall make each Team Member of the Participating Union aware of the terms of this Agreement and the Terms of Participation and RUGBY EUROPE Participation Agreement and shall provide them with a copy of the Team Member Consent Form and, upon request, the other aforementioned documents.
- 5.4 Each Team Member of the Participating Union must sign the Team Member Consent Form set out in Schedule 1 of this Agreement as a pre-condition of participation in the Tournament and any Additional Matches. Such form, duly executed and completed by each Team Member of the Participating Union, must be returned to and received by RUGBY EUROPE in accordance with Clause 6.3 hereof.

- 5.5 The Participating Union and each Team Member acknowledges and agrees that:
- (a) RUGBY EUROPE is free to assign its rights, interests or obligations in, to and under this Agreement to any other person without seeking the prior consent of the Participating Union or its Team Members to such assignment;
 - (b) while involved in the Tournament and any Additional Matches, its Team (and each Team Member) may not be involved, and that the Participating Union may not allow any of its Team Members to be involved, in any Match of rugby other than those Matches set out in Section 2 of these Terms of Participation or as approved by RUGBY EUROPE;
 - (c) it and each of them shall cooperate at all times with RUGBY EUROPE (or its nominee); and
 - (d) it and each of them shall comply at all times with all applicable local laws including without limitation with respect to advertising standards where any advertising carried on the Team kit of the Participating Union relates to an industry regulated by advertising laws in the particular jurisdiction (for example, gambling, alcohol or tobacco).
- 5.6 The Participating Union hereby warrants that all the Players it selects to participate in the Tournament and any Additional Matches are and shall be properly eligible to play for the Participating Union in accordance with the provisions of IRB Regulation 8.
- 5.7 In the event that the Participating Union is the winner of the Tournament, it agrees to be bound by the Trophy Terms and Conditions as set out in Section 6.4.2 of these Terms of Participation.

6. ADMINISTRATION

- 6.1 The Commissioner appointed by RUGBY EUROPE shall oversee and as necessary regulate the organisation and administration of the Match and any Additional Matches. RUGBY EUROPE shall take such steps as it deems available, necessary and appropriate in relation to the organisation and running of the Matches and any Additional Matches, with a view to ensuring that the Matches and any Additional Matches are organised to a high standard.
- 6.2 The Host Union shall make all necessary arrangements for each of the Matches in the Tournament, any Additional Matches and any other events in its territory, subject to the overall direction and approval of RUGBY EUROPE acting through the Commissioner.
- 6.3 The Participating Union must complete and submit to RUGBY EUROPE the following forms by the time limits set out below:
- (a) by no later than 28th September , this Agreement duly signed for and on behalf of the Participating Union;
 - (b) to the IRB only by fax +353 1 2409 289 & +33 1 42 81 00 04 or email bree.hassanein@irb.com **AND** enc@rugbyeurope.eu by no later than 30 days prior to the start of the Tournament or, where the Player is not scheduled to participate in the opening round of the Tournament, no later than 30 days prior to his first scheduled participation in the Qualification Process, any required Therapeutic Use Exemption forms;
 - (c) By no later than **48hrs** prior to the start of each Match, the Payer List for that Match (which shall also be sent to RUGBY EUROPE and IRB via email to enc@rugbyeurope.eu; results@irb.com and irb@sportstat.co.uk .

7. CONDUCT

- 7.1 The Participating Union and each Team Member hereby acknowledges and agrees that:
- (a) their respective participation in the Tournament and any Additional Matches is required to be of the highest standards of discipline and professional sporting behaviour and the Participating

Union and each Team Member shall not do or permit anything to be done which may bring the game of Rugby Union, RUGBY EUROPE, or the Tournament, into disrepute; and

- (b) each of them will participate in the Tournament and any Additional Matches to the best of their ability;
- (c) each of them shall comply with the provisions of the IRB Code of Conduct as contained in the IRB Regulations Relating to the Game;
- (d) the success of the Tournament, any Additional Matches and the Qualification Process depends upon compliance by each Participating Union and Team Member not only with the letter but also with the spirit of these Terms of Participation and RUGBY EUROPE Participation Agreement and the Participating Union and each Team Member shall conduct themselves accordingly; and
- (e) the organisational rules for the Tournament, any Additional Matches have been established to facilitate the staging of a well ordered and successful Tournament and compliance therewith and enforcement thereof is essential to ensure such success.

7.2 The Participating Union acknowledges and agrees that any Team that fails to meet the requirements with regard to on-field presentation, documentation and general Tournament and/or Additional Match conduct outlined in these Terms of Participation (whether on or off the pitch), may be disciplined by RUGBY EUROPE Commissioner For such purposes, the Participating Union shall be vicariously liable for the conduct of its Team Members.

8. MEDIA

The Participating Union and each of its Team Members acknowledges and agrees to abide by any reasonable directions of RUGBY EUROPE with respect to the media / the media specifications, rules and responsibilities set out in Section 8 of these Terms of Participation.

9. IMAGE RIGHTS

9.1 Subject to Clause 9.3, and without limiting in any way the effect and/or application of Clause 13, the Participating Union hereby grants a perpetual licence to RUGBY EUROPE to utilise the Image Rights of each Team Member of the Participating Union in relation to the Tournament and any Additional Matches to promote the Tournament and the Additional Matches for Promotional, Educational and Development Purposes (as defined below) in relation to the game of Rugby Union.

9.2 **“Promotional, Educational and Development Purposes”** shall mean the use of Image Rights in:

- (a) any Match programme and/or media guide relating to the Tournament and/or any Additional Matches;
- (b) any publication and/or DVD cover or packaging produced in connection with the promotion of a tournament by RUGBY EUROPE;
- (c) video covers and publications for distribution to schools, clubs and/or member unions of RUGBY EUROPE concerned with the promotion of Rugby Union;
- (d) video covers and publications produced for the purposes of educating / training referees and/or other Match Officials and/or disciplinary officials and/or participants;
- (e) electronic newsletters, media releases, Tournament/Additional Match posters, leaflets and flyers and the Tournament and Additional Matches media guide(s); and/or
- (f) other similar types of products, promotions or activities.

9.3 RUGBY EUROPE will:

- (a) only use any Image Rights of any Team Member(s) as the same appears or is featured in connection with the Tournament and any Additional Matches and Tournament and Additional Match events (including for example, after-Match functions, press conferences, training sessions and/or other events; and
- (b) not associate any Image Rights of any Team Member(s) with any commercial entity as a direct endorsement by any Team Member(s) or the Team of any particular commercial product or commercial service without the prior authorisation of the Team Member(s) and/or the nominated representative of the Team (as applicable).

For the avoidance of doubt, nothing in this Clause 9.3 limits the rights of RUGBY EUROPE, and its duly appointed licensees in connection with any of the Commercial Rights (including in particular, but without limitation, the Broadcast Rights and/or Internet Rights).

10. MEDICAL

- 10.1 It is the sole responsibility of the Participating Union to ensure that all of its Team Members are medically, dentally and physically fit to attend and to participate in the Tournament and that only those of its Team Members that are medically, dentally and physically fit shall participate in any Match in the Tournament. The Participating Union is solely responsible for ensuring that all medical, dental and physical examinations of its Team Members and reviews of their medical, dental and physical fitness histories are undertaken by fully qualified and suitably experienced personnel in order to ensure compliance by the Participating Union with its obligations under this Clause 10.1.
- 10.2 It is the responsibility of each Participating Union to ensure that there are no outstanding Sample results, anti-doping rule violation cases and/or ongoing investigations in respect of Players or other Team Members relating to possible anti-doping rule violations who form part of or are intended to form part of the Participating Union's Team in respect of the Tournament and/or any Additional Matches.

11. INDEMNITY & LIABILITY

- 11.1 Except where expressly provided otherwise in this Agreement, RUGBY EUROPE shall be liable to the Participating Union (and its officers, employees, and authorised representatives and/or Team Members) for losses caused by a failure by RUGBY EUROPE and/or any of its officers, employees and/or authorised representatives to comply with the provisions of this Agreement and/or these Terms of Participation and/or for losses caused by a negligent or reckless act or omission of RUGBY EUROPE and/or any of its officers, agents and/or authorised representatives in connection with the Participating Union's participation in the Tournament and any Additional Matches.
- 11.2 Except where expressly provided otherwise in this Agreement, the Participating Union shall be liable to RUGBY EUROPE (and its respective officers, employees and/or authorised representatives) for any failure of the Participating Union and/or any Team Member to comply with the provisions of this Agreement and/or these Terms of Participation (including, without limitation, the obligation of Participating Unions and Team Members to participate in Matches in accordance with Section 2 of these Terms of Participation and any Additional Matches as directed) and/or for any negligent or reckless act or omission of the Participating Union (and/or any of its officers, authorised representatives and/or employees) and/or any Team Member on or off the playing enclosure in connection with the participation in the Tournament and any Additional Matches of the Participating Union and/or any of its Team Members.
- 11.3 Nothing expressed or implied in this Agreement will confer any liability on any party to this Agreement for any loss of profits, loss of anticipated profits, loss of revenue, loss of anticipated savings and/or any special, consequential or indirect loss, damage, cost or expense arising out of or in connection with this Agreement.

12. INSURANCES

- 12.1 Each Participating Union and its Team Members shall participate in the Tournament and any Additional Matches at their own risk and each Participating Union will be required to put in place appropriate travel, personal accident, public liability and medical insurance cover for each Team Member.
- 12.2 Each Participating Union will ensure that any doctor, physiotherapist or other medical personnel who provides any medical treatment to any of its Team Members at the Tournament and any Additional Matches are legally able and are fully insured to provide such medical treatment in the country in which the particular Match or Additional Match, as appropriate, is being held and the Participating Union shall ensure that a copy of such insurance policy shall be available to RUGBY EUROPE on request.

13. BROADCASTING COPYRIGHT

- 13.1 Each Participating Union and each of its Team Members agrees and consents to the performance or appearance of their Team Members or themselves (as the case may be) as sportsmen on or off the field from the commencement of the outward journey to the Tournament (or a Match forming part of the Tournament) up to and including 24 hours after the final Match of the Tournament and any Additional Matches, being photographed, filmed and recorded and stored in perpetuity in any audio, visual and/or audio-visual or electronic or digital form of coverage or medium and that such audio, visual and/or audio-visual or electronic or digital recording in whole or in part may at the absolute discretion of RUGBY EUROPE, IRB be incorporated (without limitation) at any time in any television programme, film, video recording, broadcast or any other form of media or communication of whatever nature, including satellite TV, interactive TV, or cable, video, DVD, and/or any other electronic storage and playback system (including, without limitation, laser disc, optical disc, CD-1 and/ or CD Rom, and expressly including so called pod-casts), internet (including, without limitation, any IP-TV and/or broadband streaming), mobile telephony services, broadband, wireless data services or other on-line services or any other media whether now known or hereafter invented, in perpetuity.
- 13.2 Each Participating Union and each of its Team Members agrees to assign with full title guarantee in perpetuity to RUGBY EUROPE, IRB (or as it may direct), by way of present assignment of future copyright, all and any rights of any nature whatsoever in any such audio, visual and/or audio-visual or electronic or digital recording and consent to the exploitation of such audio, visual and/or audio-visual or electronic or digital coverage or recording by all and any means and in all and any media and formats now or hereafter invented throughout the world in perpetuity.
- 13.3 Without limiting RUGBY EUROPE, IRB's ability to present the Tournament, the Additional Matches and the Sports Performance of the participants, individually or collectively via broadcast means, RUGBY EUROPE, IRB agree that, in respect of Clauses 13.1 and 13.2, it will not associate any Team Member's performance or appearance as a sportsman on or off the field in connection with the Tournament and/or any Additional Matches with any commercial entity as a direct endorsement by that Team Member of any particular commercial entity, commercial product and/or commercial service.

14. FORCE MAJEURE

- 14.1 If and to the extent that either RUGBY EUROPE, IRB or the Participating Union is prevented or delayed by an event of Force Majeure from performing any or all of its obligations under this Agreement, it shall promptly notify the other party in writing, specifying the nature, cause and consequences or likely consequences of the event of Force Majeure, together with such evidence verifying the event of Force Majeure as it can reasonably give and the period for which it estimates that the event of Force Majeure will continue.
- 14.2 In the event that RUGBY EUROPE, IRB are prevented from complying with any or all of its obligations under this Agreement by an event of Force Majeure, the Participating Union shall use its best endeavours to provide such assistance as RUGBY EUROPE may request without delay to avoid and/or mitigate the consequences or likely consequences of the event of Force Majeure.
- 14.3 In circumstances where RUGBY EUROPE, IRB as a result of an event of Force Majeure considers itself unable to fulfil any of its obligations under the terms of this Agreement and RUGBY EUROPE considers that in such circumstances a Participating Union is unable to fulfil any of its obligations as a direct result thereof, the Participating Union would not be deemed to be in breach of such of its obligations which

are directly affected in the opinion of RUGBY EUROPE by reason of the event of Force Majeure for the period during which RUGBY EUROPE, IRB consider itself unable to comply with such of its obligations under this Agreement by reason of such event of Force Majeure.

- 14.4 In the event that the Participating Union is prevented from complying with any or all of its obligations under this Agreement by an event of Force Majeure, RUGBY EUROPE, IRB may, at its absolute discretion, without limitation, do one or more of the following:
- (a) take itself or require the Participating Union to take such action as RUGBY EUROPE, IRB deem necessary to ensure that the Tournament takes place with the minimum amount of disruption and with its integrity protected; and/or
 - (b) terminate this Agreement forthwith and without penalty by giving notice to the Participating Union.
- 14.5 In the event that RUGBY EUROPE, IRB exercise one or more of the options set out in Clause 14.4 above, the Participating Union agrees to take any and all action, with the minimum of delay, which RUGBY EUROPE, IRB reasonably request (having regard to the particular circumstances) to ensure that the Tournament and any Additional Matches take place with the minimum of disruption and, as far as is reasonably practicable, on the dates and at the Match Venues set out in Section 2 of these Terms of Participation or as otherwise directed by RUGBY EUROPE, IRB.
- 14.6 The parties agree that the costs incurred through the operation of Clauses 14.4 and/or 14.5 above shall be dealt with as follows:
- (a) in circumstances where more than one Participating Union is affected by the same event of Force Majeure, the reasonable costs necessarily incurred by the Participating Union and pre-approved by RUGBY EUROPE, IRB shall be borne by RUGBY EUROPE, IRB (such approval not to be unreasonably delayed or withheld having regard to the particular circumstances and the need to protect the integrity and the best interests of the Tournament and any Additional Matches and the Qualification Process overall); and
 - (b) in all other circumstances, costs shall be borne by the Participating Unions.

In the event that the sums payable by either party arising from the operation of Clauses 14.4, 14.5 or 14.6 are disputed, the parties shall refer to the Commissioner

- 14.7 In the event that a Team fails or refuses to play a Match including an Additional Match in accordance with the official Match schedule, or abandons a Match including an Additional Match before completion, and claims such failure, refusal or abandonment is due to an event of Force Majeure, the matter shall be dealt with by Commissioner. If, in the opinion of the Commissioner the reason for such failure, refusal or abandonment does not amount to an event of Force Majeure, the Commissioner shall be entitled to take such action as is within its powers pursuant to these Terms of Participation, including but not limited to imposing a fine on the Participating Union, expelling the Team from the Tournament and/or the Additional Matches, deducting points held by the Team and/or rescheduling the Match. If, in the opinion of the Commissioner such a failure and/or refusal and/or abandonment has arisen by virtue of an event of Force Majeure, the provisions of Clause 14.4 above shall apply.
- 14.8 If a Participating Union fails or refuses to play a Match in accordance with the official Match schedule or abandons a Match including an Additional Match (for the avoidance of doubt, save where the other Team in such Match refuses to play or abandons such Match and the Team representing the Participating Union is otherwise able to play the Match save for due to the failure of the other Team) then, unless the Sport Committee of RUGBY EUROPE determines that non-performance to be due to an event of Force Majeure the Team of the Participating Union shall be deemed to have lost that Match and points for the victory should be awarded to the other Team. In addition, the Sport Committee of RUGBY EUROPE shall also have the right to impose one or more of the sanctions on the defaulting Participating Union as are within the prescribed powers of the Sport Committee of RUGBY EUROPE or IRB pursuant to these Terms of Participation.

15. TERMINATION

15.1 Without prejudice to any other rights that RUGBY EUROPE or IRB may have, whether pursuant to this Agreement or otherwise, this Agreement may be terminated by RUGBY EUROPE or IRB by notice in writing with immediate effect in the event that the Participating Union:

- (a) is guilty of a material breach that cannot be remedied;
- (b) commits a breach of any of its obligations under this Agreement and shall not remedy such breach (if the same is capable of remedy) within three (3) days (or such other time as is determined by RUGBY EUROPE having regard to the circumstances) of being required by written notice to do so;
- (c) enters into liquidation or dissolution otherwise than for the purpose of an amalgamation or reconstruction, save in circumstances which are approved by RUGBY EUROPE or IRB; and/or
- (d) ceases to carry on business, has a receiver or administrator appointed over all or any part of its assets or undertakings, enters into any composition or arrangement with its creditor or takes or suffers any similar action in consequence of a debt or other liability or is struck off or otherwise withdrawn from the applicable RUGBY EUROPE register.

15.2 The Participating Union may terminate this Agreement by notice in writing in the event that RUGBY EUROPE:

- (a) enters into a liquidation or dissolution otherwise than for the purpose of an amalgamation or reorganisation, save in circumstances which are approved by the Participating Union; and/or
- (b) ceases to carry on business, has a liquidator or receiver appointed over all or any part of its assets or undertakings, enters into any composition or arrangement with its creditor or takes or suffers any similar action in consequence of a debt or other liability or is struck off or otherwise withdrawn from the applicable RUGBY EUROPE register,

saves in each case in circumstances which are caused by a breach of this Agreement and/or these Terms of Participation by the Participating Union either alone or in conjunction with one or more other Participating Unions.

15.3 Any termination of this Agreement is without prejudice to any rights accrued by any party, including any rights relating to any antecedent breaches of this Agreement.

16. DISCLOSURE OF AGREEMENT TERMS

Save where provided for herein, no Participating Union or Team Member shall, without the prior written consent of RUGBY EUROPE, divulge to any third party (except to their legal and other professional advisers and provided that such disclosure is made on a need to know basis):

- (a) the fact that this Agreement has been entered into;
- (b) any information regarding this Agreement; and/or
- (c) the matters contemplated by this Agreement (or make any announcement as to the matters contemplated by this Agreement),

in each case without the prior agreement (not to be unreasonably withheld or delayed) of RUGBY EUROPE or as required by law. Any announcement made in accordance with this clause shall, in any event, be made or issued only in such form as has been prior approved by RUGBY EUROPE

17. NOTICES

- 17.1 Subject to the remainder of this Clause 17, any notice or other communication required or permitted under this Agreement shall be given in writing by personal delivery, or transmitted by facsimile or sent by post during normal postal conditions, postage prepaid, addressed to the party for which it is intended at the address set out in this Agreement or the last address notified to the party serving the notice by the party to be served. Any notice so given shall be deemed to have been received on the next business day following the date it was hand delivered or transmitted by facsimile or if mailed on the fifth business day following the date of posting.
- 17.2 From the commencement of the outward journey of the Participating Union travelling to the Tournament, a Match or an Additional Match, any notice or communication to be served upon a Participating Union shall be deemed valid under this Agreement if delivered to the Team Manager of the Participating Union concerned or a person designated by the Participating Union/Team Manager to accept such notice such communications on his behalf.
- 17.3 Notices to be served on Team Members may be served on the Participating Union on their behalf. The Participating Union agrees to act as agent and agrees to accept service of any notice or other document or proceeding on behalf of each Team Member. Each Team Member appoints the Participating Union as his agent for the service of notices in this regard by signing the Team Member Consent Form set out in Schedule 1 hereof.

18. GOVERNING LAW & JURISDICTION

This Agreement shall be governed by and construed in all respects in accordance French law without regard to the conflict of law principles thereof and shall be subject to the exclusive jurisdiction of the PARIS courts.

19. GENERAL

- 19.1 Each party agrees to observe and abide in every respect by the provisions of this Agreement and those matters set out in these Terms of Participation (which forms part of this Agreement) and, to the extent that a matter dealt with therein is not specifically provided for in these Terms of Participation, shall comply with the IRB Regulations Relating to the Game in place during the Tournament and any Additional Matches. In the event of any inconsistency or ambiguity, the specifications of this Agreement shall prevail, save where RUGBY EUROPE otherwise directs.
- 19.2 Subject to Clause 17.3, nothing in this Agreement shall be deemed to create a partnership, joint venture or relationship of agency between the parties and other than as expressly provided for in this Agreement no party will have authority to enter into any agreement, engagement or make any representation or warranty on behalf of or otherwise bind or oblige any other party.
- 19.3 No failure to exercise, and no delay on the part of a party in exercising or enforcing, any right under this Agreement shall operate as a waiver; nor shall any single or partial exercise of any right preclude any other or further exercise of that right or the exercise of any other right, power or privilege. If any party shall expressly waive any breach, such waiver shall not operate as a waiver of a similar breach on another occasion or as a waiver of any other breach.
- 19.4 All rights, remedies and powers conferred upon the parties are cumulative and shall not be deemed to be exclusive of any other rights, remedies or powers now or subsequently conferred upon them by law or otherwise.
- 19.5 The Participating Union acknowledges and agrees that it has all necessary power, capacity, authority and consents to enter into and fully perform its obligations under this Agreement, and will maintain the same throughout the Term.
- 19.6 Should any term of this Agreement be considered void or voidable under any applicable law, then such term shall be severed or amended in such a manner as to render the remainder of this Agreement valid or enforceable, unless in the opinion of the RUGBY EUROPE the whole commercial object is thereby

frustrated in which case RUGBY EUROPE shall take such action as it considers appropriate having regard to the circumstances.

- 19.7 This Agreement may be executed in one or more counterparts and all counterparts when read together constitute one agreement. This Agreement may also be executed by fax and a faxed copy or copy containing a faxed signature shall be adequate to evidence and constitute a legally binding agreement.
- 19.8 A person or entity that is not a party to this Agreement has no right to enforce any term of this Agreement, but this does not affect any right or remedy of a third party which exists or is available apart from that Act.
- 19.9 This Agreement (including the Schedule), incorporating as it does these Terms of Participation, constitutes the entire agreement and understanding between the parties in respect of its subject-matter and each party agrees that in entering into this Agreement, it has not relied on and shall have no remedy (either in contract or tort) in respect of any statement, representation, warranty or understanding which is not expressly set out in this Agreement, provided only that nothing in this Clause shall operate to limit or exclude any liability for fraud.
- 19.10 No variation to this Agreement shall be effective unless it is in writing and signed by RUGBY EUROPE. The expression "variation" shall include any amendment, variation, supplement, deletion, termination or replacement however effected.
- 19.11 The signatories for RUGBY EUROPE and Participating Union respectively hereby warrant their authority to execute this Agreement for and on behalf of RUGBY EUROPE and the Participating Union (as the case may be) and to bind RUGBY EUROPE and the Participating Union (as the case may be) to the terms of this Agreement.

TEAM MEMBER CONSENT FORM

I, THE UNDERSIGNED:

1. GENERAL ACCEPTANCE AND AGREEMENT

- 1.1 accept the invitation to take part in **RUGBY EUROPE EUROPEAN NATIONS CUP**, any Additional Matches and the Qualification Process (for Rugby World Cup 2015) in accordance with these Terms of Participation and RUGBY EUROPE Participation Agreement, a copy of which has been provided to the Participating Union for which I shall be playing and which I have had an opportunity to read, and have read and understood;
- 1.2 agree to observe and abide by in every respect provisions of the IRB Regulations Relating to the Game, these Terms of Participation, RUGBY EUROPE Participation Agreement and any rule, direction or decision of the Commissioner, the RUGBY EUROPE (or its designee), RUGBY EUROPE with respect to the Qualification Process and any matter relating to RUGBY EUROPE Participation Agreement, the Commissioner or of any officer or body appointed or established by RUGBY EUROPE and/or IRB pursuant to the Disciplinary Procedures and Anti-Doping Programme set out in these Terms of Participation or otherwise in accordance with this Agreement and, save where the contrary is expressly stated, any such rules, directions or decisions shall be binding on me and I acknowledge that I shall not have the power to revoke or alter any such decisions;
- 1.3 agree not to be involved in any other rugby Match while I am involved with the Tournament, any Match in the Tournament and/or any Additional Match, in accordance with Clause 5.5(b) of this Agreement;

2. ANTI-DOPING

- 2.1 consent and agree to comply with and be bound by all of the provisions of the Tournament Anti-Doping Programme and IRB Regulation 21 (available on www.irb.com) from time to time in force and all International Standards incorporated in the IRB Anti-Doping Regulations;
- 2.2 acknowledge and agree that RUGBY EUROPE and/or IRB has jurisdiction to impose sanctions as provided for in the Tournament Anti-Doping Programme. I also acknowledge and agree that any dispute arising out of a decision made pursuant to the Tournament Anti-Doping Programme, after exhaustion of the process expressly provided for therein, may be appealed exclusively as provided in IRB Regulation 21.27 to an appellate body for final and binding arbitration, which in the case of International Level Players is the Court of Arbitration for Sport ("**CAS**");
- 2.3 acknowledge and agree that the governing law of the appeal heard by CAS shall be English law and that the decisions of the arbitral appellate body referenced above shall be final and enforceable;
- 2.4 agree that I will submit a Therapeutic Use Exemption form if I am required to do so under the Tournament Anti-Doping Programme or otherwise;
- 2.5 agree that my personal anti-doping data relating to the Doping Control process (including test distribution planning, sample collection and handling, laboratory analysis, result management, hearings and appeals) can be processed (for example transmitted, disclosed, used and stored) by and amongst RUGBY EUROPE, the International Rugby Board ("IRB"), Member Unions of the IRB, the World Anti Doping Agency ("WADA"), National Anti Doping Agencies and/or other Anti Doping Organisations (as applicable) in electronic form including but not limited to as part of the ADAMS¹ database system;

¹ ADAMS is the Anti-Doping Administration and Management System which has been developed to enable athletes and anti-doping organisations to enter and share data related to doping control. ADAMS is an on-line, web-based system, which allows restricted sharing of data only with those organisations with the right to access such data in accordance with the World Anti-Doping Code.

2.6 agree that I have read and understood the “Athlete’s Information Notice – Doping Control-Related Data” which is set out in clause 9 of this Team Member Consent Form (and in Schedule 5 of IRB Regulation 21, available on www.irb.com);

2.7 confirm that I have had access to anti-doping educational resources and information either in hard copy and/or via the IRB’s anti-doping website at www.keeprugbyclean.com and/or via my Union or national anti-doping organisation and that it is my responsibility to ensure that I have read and understood such resources and information.

3. ELIGIBILITY

3.1 confirm that I have read and understand the criteria for eligibility set out in Section 4.3 of these Terms of Participation and in IRB Regulation 8 (available on www.irb.com) and hereby declare that I am eligible to play for the Participating Union in the Tournament and the Qualification Process in accordance with Section 4.3 and IRB Regulation 8 and shall provide evidence in support thereof if so requested;

4. IMAGE RIGHTS

4.1 agree and consent hereby to grant a perpetual licence to RUGBY EUROPE and IRB to utilise my Image Rights (as defined in Clause 9 of this Agreement) in relation to the Tournament and the Additional Matches for Promotional, Educational and Developmental Purposes (as defined in Clause 9.2 of this Agreement) in relation to the game of Rugby Union as determined by RUGBY EUROPE and / or IRB from time to time. For the avoidance of doubt, RUGBY EUROPE and IRB will not associate my Image Rights with any commercial entity as a direct individual endorsement by me of any particular commercial product or commercial service without my prior authorisation;

5. BROADCASTING

5.1 agree and consent to my performance or appearance as a sportsman (and/or participant in the Tournament and any Additional Matches as a Team Member) on or off the field for a period from the commencement of the outward journey to the Tournament (or a Match forming part of the Tournament) up to and including 24 hours after the final Match of the Tournament and any Additional Matches, being filmed and recorded and stored in perpetuity in any audio, visual and/or audio-visual or electronic or digital form of coverage or medium and that such audio, visual and/or audio-visual or electronic or digital recording in whole or in part may at the absolute discretion of RUGBY EUROPE or the IRB be incorporated (without limitation) at any time in any television programme, film, video recording, broadcast or any other form of media or communication of whatever nature, including satellite TV, interactive functionality, or cable, video, DVD and/or any other electronic storage and playback system (including without limitation laser disc, optical disc, CD-1 and/or CD-Rom and expressly including so called pod-casts), internet (including without limitation any IP-TV and/or broadband streaming), mobile telephony services, or other on-line services or any other media whether now known or hereafter invented, in perpetuity;

5.2 assign with full title guarantee in perpetuity to RUGBY EUROPE and the IRB (or as it may direct), by way of present assignment of future copyright, all and any rights of any nature whatsoever in any such audio, visual and/or audio-visual or electronic or digital recording and consent to the exploitation of such audio, visual and/or audio-visual or electronic or digital coverage or recording by all and any means and in all and any media and formats now or hereafter invented throughout the world in perpetuity;

6. COMMERCIAL RULES

6.1 agree to comply with the Commercial Rules in relation to the Tournament and any Additional Matches as set out in these Terms of Participation from time to time;

6.2 agree not to wear any item of clothing or kit bearing any name, logo or design of any commercial entity, or to have tattooed, branded, shaved, cut, pierced, applied or fixed to, into or onto my body (including but not limited to, onto or into my hair and/or nails or onto my spectacles or contact lenses) any name, logo or design of any commercial or other entity, save as permitted under these Terms of Participation;

7. OTHER TERMS

- 7.1 agree that I shall not have any claim against RUGBY EUROPE, the Commissioner, the Host Union, and/or the IRB and/or any of their associated persons entities and/or any of their employees, servants, agents or officers as a result of any liabilities which I may incur in respect of the period after the end of my Team's participation or the period of my absence from my official Team party if, pursuant to these Terms of Participation, RUGBY EUROPE permits me to prolong my stay in the country where the Tournament or a Match(es) in the Tournament and/or an Additional Match(es) are being held beyond the duration of my Team's participation in the Tournament, Match and/or Additional Match and/or if the RUGBY EUROPE permits me to leave my official Team party for any period during the Tournament, Match in the Tournament and/or Additional Match for whatever reason, either temporarily or permanently;
- 8.2 agree that I will not make any representation to any third party which is likely to induce such third party to believe that RUGBY EUROPE or IRB and/or the Host Union and/or any other third party continues to be responsible for me during any such prolonged stay or leave or absence from the Tournament, Match in the Tournament and/or Additional Match whether temporary or permanent;
- 8.3 agree that RUGBY EUROPE, or IRB shall be entitled to assign or license the whole or any part of the benefit of this acceptance to any third party;
- 8.4 agree that I shall from time to time (both during the continuance of this Agreement and after its termination) do all such acts and execute all such documents as may be necessary in order to give effect to or perfect the provisions, undertakings, obligations, licenses, consents, waivers and assignments set out in this Agreement;
- 8.5 shall make available a copy of my passport or other photo identification as proof of identity as and when required by RUGBY EUROPE or the IRB and/or the Host Union of the Tournament and/or any Match(es) in the Tournament and/or any Additional Match(es); and
- 8.6 agree that this Agreement shall be governed by and construed in accordance with French law and I submit to the exclusive jurisdiction of the PARIS courts.

9. PLAYER INFORMATION NOTICE – DATA PRIVACY

Doping Control-related Data

- 9.1. In the context of Doping Control activities you will be asked to sign a "Player Consent Form" for the processing of Doping Control-related data. This Information Notice explains in more detail how your Doping Control-related data will be used and processed to ensure harmonised, coordinated and effective anti-doping programmes for detection, deterrence and prevention of doping. The Player Consent Form should be read in conjunction with this Information Notice.

Categories of Data

- 9.2. Your Doping Control-related data is any and all data with respect to the Doping Control process related to you (including test distribution planning, Sample collection and handling, laboratory analysis, results management, hearings and appeals), Therapeutic Use Exemptions and whereabouts.
- 9.3. The laboratory analysis results may include, without limitation: detection of a Prohibited Substance, its metabolites or markers or any evidence of use of a Prohibited Method identified on the Prohibited List; detection of the presence of other substances not included on the Prohibited List as may be directed by WADA pursuant to a monitoring programme described in Article 4.5 of the World Anti-Doping Code; longitudinal profiling of haematological parameters such as haemoglobin and red blood count over a specified period of time as well as testosterone/epitestosterone ratio; and/or results from other tests that may be developed in the future to identify the presence of Prohibited Substances or Prohibited Methods.
- 9.4. Some of your Doping Control-related data may constitute protected personal data under applicable national data protection or privacy laws where you reside.

Responsibility

- 9.5. Your Doping Control-related data will be collected by an Anti-Doping Organisation (including without limitation the IRB) acting pursuant to Regulation 21 and/or the Code or equivalent anti-doping regulations (“the Testing Authority”), or through an authorised collection authority and/or results management authority. The Testing Authority will be responsible for protecting your information in accordance with its local laws and regulations, the WADA International Standard on the Protection of Privacy and Personal Information and Regulation 21 and/or the Code or equivalent anti-doping regulations.
- 9.6. The Testing Authority will use a data-management system (which may be in electronic form including but not limited to the ADAMS² system) to process and manage, including disclose to authorised recipients, your Doping Control-related data.
- 9.7. You will be responsible for ensuring that all information which you provide or that is provided on your behalf by other parties, such as your Union, is accurate and up to date, including with respect to your whereabouts. Please note that failure to provide and/or update accurate whereabouts information is likely to constitute an anti-doping rule violation, whether the failure is intentional or negligent. If you are provided with a password to access the data-management system you will be responsible for keeping this password confidential at all times. Should you inadvertently or otherwise disclose such password you should contact the Testing Authority immediately.

Disclosures

- 9.8. Your Doping Control-related data will, where appropriate, be made available to authorised Anti-Doping Organisations, in accordance with Regulation 21 and/or the Code or equivalent anti-doping regulations, to enable them to administer their anti-doping programmes. These Anti-Doping Organisations may include, without limitation, National Anti-Doping Organisations, international or national sporting federations including without limitation the IRB and Unions Major Event Organisations and National Olympic Committees. Where this occurs, such Anti-Doping Organisations will be responsible for protecting your information in accordance with their local laws and regulations, the WADA International Standard on the Protection of Privacy and Personal Information and Regulation 21 and/or the Code or equivalent anti-doping regulations.
- 9.9. Your Doping Control-related data will also be made available, in part, to WADA, which will need to process certain information in order to fulfil its obligations and responsibilities under the Code. In such case WADA will be responsible for protecting your information in accordance with its local laws and regulations, the WADA International Standard on the Protection of Privacy and Personal Information and the Code.
- 9.10. WADA-accredited laboratories will need to receive your Samples and possibly other data relating to you; however, such laboratories will only be provided with de-identified, key-coded data and Samples that will not enable the laboratories to identify you.
- 9.11. The Anti-Doping Organisations, WADA and WADA-accredited laboratories will process your Doping Control-related data only for the purpose of ensuring harmonised, coordinated and effective anti-doping programmes..
- 9.12. Anti-Doping Organisations, WADA, and WADA-accredited laboratories will not disclose any of your Doping Control-related data other than to those persons within their organisation who require it for Doping Control purposes. Each of the organisations accessing and using any of your Doping Control-related data may only do so in order to fulfil their responsibilities and obligations arising under Regulation 21 and/or the Code or equivalent anti-doping regulations, which primarily involve the

² ADAMS is the Anti-Doping Administration and Management System which has been developed to enable Players and Anti-Doping Organisations to enter and share Doping Control-related data. ADAMS is an on-line, web-based system, which allows restricted sharing of data only with those organisations with the right to access such data in accordance with Regulation 21 and/or the Code or equivalent anti-doping regulations.

establishment and maintenance of anti-doping programmes and ensuring appropriate information sharing as provided for under Regulation 21 and/or the Code or equivalent anti-doping regulations.

International Transfers

- 9.13. Your Doping Control-related data may be made available to persons or parties, including WADA and Anti-Doping Organisations, located outside of the country where you reside. In some other countries, data protection and privacy laws may not be equivalent to those in your own country.

Your Rights

- 9.14. You may have certain rights under applicable laws and/or the WADA International Standard on the Protection of Privacy and Personal Information in relation to your Doping Control-related data, including rights to access and/or correct any inaccurate data, and remedies and rights of redress for any unlawful processing of your Doping Control-related data.
- 9.15. To the extent that you have any concerns about the processing of your Doping Control-related data you may consult with the Testing Authority, WADA (www.wada-ama.org), your Union and/or your National Anti-Doping Organisation, as appropriate.

Security

- 9.16. Your Doping Control-related data may be held in electronic form including but not limited to ADAMS. ADAMS is hosted in data centres located in Canada and maintained by WADA on behalf of Anti-Doping Organisations using ADAMS. Strong technological, organisational and other security measures have been applied to ADAMS to maintain the security of the data it contains. In addition, WADA and Anti-Doping Organisations have put in place internal and contractual provisions to protect the confidentiality of your data.

Data Retention

- 9.17. It may be necessary to retain certain of your Doping Control-related data in ADAMS (or other relevant administration/management system) for a minimum period of eight years. The period of eight years represents the time period within which an action may be commenced for an anti-doping rule violation under the Code, Regulation 21 and/or equivalent anti-doping regulations. Your whereabouts information, however, will be retained for a much shorter period (approximately 18 months).

Right to Object

- 9.18. You understand that you may have rights to object to the processing of your Doping Control-related data, although in that event, and as noted above, it still may be necessary for the Testing Authority and WADA to continue to process (including retain) certain parts of your Doping Control-related data to fulfil obligations and responsibilities arising under Regulation 21 and/or the Code or equivalent anti-doping regulations and applicable laws.
- 9.19. You understand that objecting to disclose your Doping Control-related data, or objecting to the processing of your Doping Control-related data, may make anti-doping testing and procedures in accordance with Regulation 21 and/or the Code or equivalent anti-doping regulations, as applicable, and the International Standards impossible. In such case your objection could be equivalent to an anti-doping rule violation which may exclude you from further participation in the Game, and may result in disciplinary or other sanctions being imposed upon you, such as disqualification from competitions in which you are scheduled to participate or the invalidation of results arising from prior competitions.

Release

- 9.20. By signing the Player Consent Form you release the Testing Authority (and the IRB, where the IRB are not the Testing Authority), WADA, and relevant Anti-Doping Organisations, from all claims, demands, liabilities, damages, costs and expenses that you may have arising in connection with the processing of your Doping Control-related data through ADAMS, and/or any other relevant administration/management system.

Executed as a Deed by:

Tournament:		Team:		Date:		
	Player Name As on Passport	Anti-Doping Handbook Received and completed IRB E-Learning (See: www.irbkeeprugbyclean.com)	Completed IRB Anti- Corruption & Betting education (See: www.irbintegrity.com)	Read/Access to: Participation Agreement, Team Member Consent Form and/or full Terms of Participation	Consent to use of GPS devices by either Team in any Match	Player Signature
PLEASE PRINT IN CAPITALS		(Player to ✓)	(Player to ✓)	(Player to ✓)	(Player to ✓)	
1						
2						
3						
4						
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All Sections must be Fully Completed and Returned to the match commissioner and enc@rugbyeurope.eu 24 hours prior to the match to be Eligible to Participate

TEAM MEMBER CONSENT FORM – TEAM MANAGEMENT

Executed as a Deed by:

Tournament		Team:		Date		
	Team Management Name As on Passport	Position	Anti-Doping Handbook Received and completed IRB E-Learning (See: www.irbkeeprugbyclean.com)	Completed IRB Anti-Corruption & Betting education (See: www.irbintegrity.com)	Read/Access to: Participation Agreement, Team Member Consent Form and/or full Terms of Participation	Team Management Signature
PLEASE PRINT			(✓)	(✓)	(✓)	
1		Team Manager				
2		Team Coach				
3		Team Physio				
4						
5						
<i>The above signatures have been witnessed by the following person:</i> Name of Witness: BLOCK CAPITALS: _____ Signed (Witness): _____						

All Sections must be Fully Completed and Returned to the match commissioner and enc@rugbyeurope.eu 24 hours prior to the match to be Eligible to Participate

Notes to Team Member Consent Form

Players

Please insert your full name as on your passport in column 1.

You must tick the next column (column 2) to confirm that you have visited www.keeprugbyclean.com or received other anti-doping education. If you have not visited www.keeprugbyclean.com or received other anti-doping education ensure that you do prior to signing the form.

You must tick column 3 to confirm that you have read or had the opportunity to read the full Team Member Consent Form which sets out the contractual terms governing your participation in the Tournament. If you have not been given a copy and wish to read the document please speak with your Team Manager to obtain a copy. The Team Member Consent Form must be entered into without amendment in order to participate in the Tournament.

Please then sign in column 4. A witness will sign below to confirm your signature.

Your Team doctor must sign at the bottom of the Team Member Consent Form to confirm that he/she has examined you and that you are fit to play.

Team Officials

Please insert your full name as on your passport in column 1.

You must tick the next column (column 2) to confirm that you have visited www.keeprugbyclean.com or received other anti-doping education. If you have not visited www.keeprugbyclean.com or received other anti-doping education ensure that you do prior to signing the form. Players may ask you for advice and it is important that you are able to direct them to www.keeprugbyclean.com and assist them with any translation or other issues they have in understanding the content.

You must tick column 3 to confirm that you have read or had the opportunity to read the full Team Member Consent Form which sets out the contractual terms governing your participation in the Tournament. If you have not been given a copy and wish to read the document please speak with the Team Manager or your Union to obtain a copy. The Team Member Consent Form must be entered into without amendment in order to participate in the Tournament.

Please then sign in column 4. A witness will sign below to confirm your signature.

Note to Team Managers: Please ensure you can provide access to www.keeprugbyclean.com to Players/Team Management on your laptop or a hotel computer. You can print out copies of the IRB Anti-Doping Handbook from www.keeprugbyclean.com in various languages to distribute before departure if internet access will not be available at your hotel/training venue.

13. Forms / Paperwork to be Submitted

The following pages contain all the appendices that have been mentioned in these Terms of Participation. It includes a summary of all the forms which must be submitted to RUGBY EUROPE before and during ENC.

N° of document	Document	Who	When	What
- 1	- Union Consent Form & Participation Agreement	President & General Secretary	Provided for the 20 th September 2014 to enc@rugbyeurope.eu & bree.hassanein@irb.com	Scan page 56 signed by the President & the General Secretary
- 2	- Team Member Consent form	Players and Team Manager	All Sections must be Fully Completed and Returned to the match commissioner and enc@rugbyeurope.eu 24 hours prior to the match to be Eligible to Participate	Signed by the players and the management including all Team Officials
- 3	- Players List (Tournament kit) - Excel Document	Team Manager	Send to RUGBY EUROPE and IRB 48hrs prior to the game to enc@rugbyeurope.eu ; results@irb.com ; irb@sportstat.co.uk	List of players and staff representing the Union on the Match. Hard copy signed by Manager and an electronic version provided to the Commissioner during the manager meeting
- 4	- Therapeutic Use Exemption Form	Players	Kept by Manager during the whole tournament and send to secretariat@rugbyeurope.eu before the match	List of medicine exemption by player
- 5	- Declaration of Eligibility	Players and Team Manager	Kept by Manager during the whole tournament	Prove of eligibility of non national players
- 6	- Declaration of Union	Team Manager and Union	Kept by Manager during the whole tournament	Confirmation of the eligibility of the player
- 7	- Match Official Performance - Commissioner General Feedback - Official Match Report - Referee Assistant report on Ordering Off - Hearing Report	Commissioners, referees	24h After each game to enc@RugbyEurope-rugby.com	Scan and Hard Copy, Documents of the game
- 8	- Game sheet Competition kit - Excel document	Commissioners	The evening of each game to enc@rugbyeurope.eu results@irb.com ; irb@sportstat.co.uk	Rolling of the game with events for web site

APPENDIX 3

Rugby Europe - 2014/16 ENC - Player List									
Division	Country - Pays								
Please fill out all yellow and MANDATORY for blue cells or use the pick-lists available									
INSTRUCTIONS								Opposition	
1. Only Cells in yellow and blue can be filled-up 2. Do not change any format, line or column 3. Nationality must be completed for all players, the codes shown in pick list must be used 4. Eligibility must be filled out for all players with "Born"/"36 months" or "Parents" in agreement with IRB Regulation 9								DO NOT MODIFY THE FORMAT OF THE CELLS	
N°	Poste/Position		Nat.	Nom - Family Name	Prénom - First name	Date of Birth de naissance	Date	Passport Number	Eligibility rules
1	Pilier gauche	Loose head prop							
2	Talonneur	Hooker							
3	Pilier droit	Tight head prop							
4	2ème ligne	Lock							
5	2ème ligne	Lock							
6	3ème ligne	Back row							
7	3ème ligne	Back row							
8	N°8	N°8							
9	Demi Mélée	Scrum Half							
10	Demi ouverture	Fly half							
11	Ailier	Winger							
12	Centre	Center							
13	Centre	Center							
14	Ailier	Winger							
15	Arrière	Full Back							
16	Joueur	Player							
17	Joueur	Player							
18	Joueur	Player							
19	Joueur	Player							
20	Joueur	Player							
21	Joueur	Player							
22	Joueur	Player							
23	Joueur	Player							
Captain / Capitaine Cap						Signature Manager			
Staff	Symb	Name - Nom	Prénom - First name		Only in hard copy				
Manager	M								
Head Coach	C1								
Coach	C2								
Physio	P								
Doctor	D				Comment Manager:				
Water Carrier 1	WC1								
Water Carrier 2	WC2								
Autre (fonction):	Other (function):	Name - Nom	Prénom - First name						

THERAPEUTIC USE EXEMPTION (TUE)



APPLICATION FORM

Schedule 3b

IRB fax: +353 1 2409 289

e-mail: TUE@irb.com

SECTION F - Player's Declaration

I, certify that the information under Section A & B is accurate and that I am requesting approval to use a Prohibited Substance or Method from the WADA Prohibited List. I authorise the recording (whether electronically or otherwise) and/or storage by release of personal medical information to the Anti Doping Organisation, relevant Tournament Organisers as well as to WADA staff and to the WADA TUEC under the provisions of the Code. I understand that if I ever wish to revoke the right of the relevant TUEC or WADA TUEC to obtain my health information on my behalf, I must notify my medical practitioner in writing of that fact. I also understand that if I withdraw my consent to the release of my personal medical information, I may not receive approval for a TUE or the renewal of an existing TUE, since no TUE can be granted or renewed without the disclosure of comprehensive medical data.

I am aware that an application for a TUE requires the processing (for example transmission, disclosure, use and storage) of all data pertaining to such application through relevant anti-doping administration/data management systems including but not limited to ADAMS* to ensure harmonized, coordinated and effective anti-doping programs for detection, deterrence and prevention of doping. Signing this form will indicate that I have been so informed and that I give my express consent to such processing of data.

I understand and agree that my application for a TUE will only be considered following the submission in ADAMS or otherwise, by myself or by my Anti-Doping Organisation (ADO), of the present completed application form, as well as all relevant documents related to the application.

I understand and agree that my TUE related data will be made accessible through ADAMS and/or any other relevant anti-doping administration/data management system, to the authorized ADO, to WADA and to the Therapeutic Use Exemption Committee. I understand and agree that if a TUE is granted, such TUE and the related information will be stored electronically in ADAMS (and/or in any other relevant anti-doping administration/data management system) for a minimum period of 8 years, the period of 8 years being the period within which an action can be commenced following a violation of an anti-doping rule contained in the WADA Code/IRB Regulation 21.

WADA, ADOs and Therapeutic Use Exemption Committees will not disclose any of my TUE related information beyond those persons within their organisation with a need to know for doping control purposes according to the Code.

I understand that if I believe that my personal information is not used in conformity with this consent and the International Standard for the Protection and Privacy and Personal Information I can file a complaint to WADA or CAS.

RELEASE

I hereby release WADA as well as ADOs and TUE Committees from all claims, demands, liabilities, damages, costs and expenses that I may have arising in connection with the processing of my TUE related data through ADAMS and/or any other relevant anti-doping administration/data management system.

WITHDRAWAL OF CONSENT

I understand that I may at any time revoke my consent for the processing of my TUE related data through ADAMS and/or any other relevant anti-doping administration/data management system. I also understand that as a consequence of such withdrawal of consent, I will not receive approval for a TUE or a renewal of an existing TUE.

Player's Signature: _____

Date: ____ / ____ / ____

Parent's/Guardian's Signature: _____

Date: ____ / ____ / ____

(If a Player is a minor a parent or guardian shall sign together with or on behalf of the Player)

(Day/Month/Year)

* ADAMS is the Anti-Doping Administration and Management System, which has been developed to enable athletes and anti-doping organisations to enter and share data related to doping control. ADAMS is an on-line, web-based system, which allows restricted sharing of data only with those organisations with the right to access such data in accordance with the World Anti-Doping Code.

SECTION G – Application Notes

Note 1 *Diagnosis:* Evidence confirming the diagnosis must be attached and forwarded with this application. The medical evidence should include a comprehensive medical history and the results of all relevant examinations, laboratory investigations and imaging studies (where applicable). Copies of the original reports or letters should be included where possible. Evidence should be as objective as possible in the clinical circumstances and in the case of non-demonstrable conditions independent supporting medical opinion will assist this application.

IRB TUEC Contact Details

INTERNATIONAL RUGBY BOARD, Huguenot House, 35-38 St. Stephen's Green, Dublin 2, Ireland

Tel: +353 1 2409 212 Fax: +353 1 2409 289 Email: tue@irb.com

INCOMPLETE OR ILLEGIBLE APPLICATIONS WILL BE RETURNED AND WILL NEED TO BE RESUBMITTED.

STRICTLY CONFIDENTIAL

DECLARATION OF ELIGIBILITY OF A PLAYER TO PLAY FOR THE SENIOR FIFTEEN-A-SIDE NATIONAL REPRESENTATIVE TEAM, THE NEXT SENIOR FIFTEEN-A-SIDE NATIONAL REPRESENTATIVE TEAM OR THE SENIOR NATIONAL REPRESENTATIVE SEVENS TEAM OF A UNION

DECLARATION OF PLAYER

I _____ (Name) of _____ (Address) confirm that, I have read and understand the criteria for eligibility set out in Regulation 8 of the IRB Regulations Relating to the Game (IRB Regulations) and I hereby declare that I am eligible to play for _____ Union because:

Tick applicable box(es)

☐ I was born in the country for which fifteen-a-side senior National Representative Team or the next senior fifteen-a-side National Representative Team, or the senior National Representative Sevens Team of the Union for which I intend to play; or

☐ One of my parents or grandparent was born in the country for which senior fifteen-a-side National Representative Team or the next senior fifteen-a-side National Representative Team or the senior National Representative Sevens Team of the Union for which I intend to play; or

☐ I have completed thirty-six consecutive months of Residence immediately preceding the time of playing in the country for which senior fifteen-a-side National Representative Team or the next senior fifteen-a-side National Representative Team or the senior National Representative Sevens Team of the Union for which I intend to play.

AND

☐ I have not played for the senior fifteen-a-side National Representative Team or the next senior fifteen-a-side National Representative Team or the senior National Representative Sevens Team of any other Union in accordance with the definition of having played for such team(s) as set out in IRB Regulation 8.3 available at <http://www.irb.com/lawregulations/regulations/index.html> (1).

I have attached to this declaration relevant documentation(2) to prove my eligibility to play for the senior fifteen-a-side National Representative Team or the next senior fifteen-a-side National Representative Team or the senior National Representative Sevens Team of _____ Union and I understand and accept that if I am found to have played for the senior fifteen-a-side National Representative Team or next senior fifteen-a-side National Representative Team or the senior National Representative Sevens Team of a Union without satisfying the eligibility criteria set out in Regulation 8 of the IRB Regulations, and/or to have provided inaccurate information in this declaration then I and the Union concerned will be subject to sanctions.

Player's signature: _____

Date: _____

1 If a Player has played for another Union's senior fifteen-a-side National Representative Team or next senior fifteen-a-side National Representative Team or senior National Representative Sevens team, this must be stated on this declaration form. For the avoidance of doubt, Players would only be eligible to play for a second Union if they can demonstrate that they allowed 36 consecutive months to elapse before they played for a second Union and that they played for that second Union before 1 January 2000. Any such Players should submit in writing the circumstances of such participation on a separate sheet.

2 Players ARE expected to provide valid copy birth certificates or other relevant formal documentation in support of their declaration. Players may be requested to provide additional documentation as appropriate in support of their eligibility to play for a senior National Representative Team or the next senior National Representative Team of a Union.

DECLARATION OF UNION

I _____ (Name) the _____ of _____ (Position and Union) hereby declare that the _____ Union has made all such necessary enquiries in relation to the above Player's eligibility to play for the senior fifteen-a-side National Representative Team or the next senior fifteen-a-side National Representative Team or the senior Sevens National Representative Team of the Union. I further declare that the Union is satisfied that the information provided by the Player in his declaration is correct, that the documentation in support of the Player's declaration is valid and that the Player is eligible to play for the senior fifteen-a-side National Representative Team or the next senior fifteen-a-side National Representative Team or the senior National Representative Sevens Team of _____ Union. I understand and accept that if a Player plays for the senior fifteen-a-side National Representative Team or the next senior fifteen-a-side National Representative Team Union or the senior National Representative Sevens Team without satisfying the eligibility criteria set out in Regulation 8 of the IRB Regulations and/or the Union has provided inaccurate information in this declaration then the Union will be subject to the fixed penalty sanctions set out in Regulation 8.

Signed: _____

Date: _____

² Players ARE expected to provide valid copy birth certificates or other relevant formal documentation in support of their declaration. Players may be requested to provide additional documentation as appropriate in support of their eligibility to play for a senior National Representative Team or the next senior National Representative Team of a Union.


EUROPEAN NATIONS CUP 2014-2016
RUGBY EUROPE Match Official performance

NAME of Referee	
Union	
NAME of Performance reviewer	

General comments

Areas of strength

Areas for development

Proposed pathway completed by RUGBY EUROPE Commissioner



Commissioner General Feedback

Please use a separate sheet if necessary.

- Date:
- Venue:
- NAME of Match Commissioner:
- Email:
- Tel:
- **Team A** : score : / **Team B** : score :

Please describe the standard of ground and facilities (changing rooms, pitch, etc.)

.....

.....

.....

.....

Approximately how many spectators were present?

..... Spectators

Measures in line: YES / NO

If no, explain:

Anti Doping Control: YES / NO

Players:
.....
.....
.....

Security

Measures in line: YES / NO

If no, explain:
.....
.....

After match hospitality

Did the Host Club provide an after match meal for both teams?

.....
.....
.....
.....

General issues

Any issues the RUGBY EUROPE needs to consider?

.....
.....
.....
.....

Any other comments

.....
.....
.....
.....

Date:

Signature:



EUROPEAN NATIONS CUP 2014-2016

Official Match Report

VENUE: DATE: K.O. TIME:
 Division: ☐ Elite ☐ Div A ☐ Div B ☐ Div C

	Last Name	First Name	Union
Referee			
Assistant referee 1			
Assistant referee 2			
Assistant referee 4			
Assistant referee 5			
Commissioner			
FIRA Representative			
Citing Commissioner			
Performance reviewer			

MATCH RESULT

TEAM A:				Team Won / Drew with Team	TEAM B:			
	Nbr.	Val	Score			Nbr.	Val	Score
Try		5			Try		5	
Conversion		2			Conversion		2	
Penalty goal		3			Penalty goal		3	
Drop-goal		3			Drop-goal		3	
TOTAL					TOTAL			

SIN BIN – TEMPORARILY SUSPENDED

A N°	NAME (In capital letters)	Passport N°	B N°	NAME (In capital letters)	Passport N°

SENT-OFF

N°	NAME (In capital letters)	Passport N°	Team	Nature of offence (Please list applicable Law Number(s) and short description of the Law)

COMPLAINTS

TEAM A MAKING COMPLAINT		TEAM B MAKING COMPLAINT	
Lodged	☐ Before the match ☐ After the match	Lodged	☐ Before the match ☐ After the match
Deposit	€100 or equivalent in US\$ or £ ☐	Deposit	€100 or equivalent in US\$ or £ ☐
Record the complaint		Record the complaint	
First Name		First Name	
Last Name		Last Name	
Function		Function	
Signature		Signature	

STOPPING GAME BEFORE SEVENTY MINUTES

Time	Explanation

REFEREE COMPLEMENTARY REPORT WITHOUT SENDING-OFF (Players and Personnel permitted in the technical zone)

Details regarding the incident (s)	
------------------------------------	--

INJURED PLAYERS (Manager of the injured player must write)

NAME (In capital letters)	Team	Nature of the injury

OFFICIAL MATCH REPORT VALIDATION

TEAM A		REFEREE		TEAM B	
First Name		First Name		First Name	
Last Name		Last Name		Last Name	
Function		Signature		Function	
Tel		RUGBY EUROPE REPRESENTATIVE		Tel	
Email		First Name		Email	
Signature		Last Name		Signature	
		Signature			







EUROPEAN NATIONS CUP 2012/2014

Hearing Report

CHAIRMAN

Name:

First name:

Union:

HEARING

Place:

Date:

Time:

Video: Yes / No

MATCH / COMPETITION

Date:

Weather conditions:

Pitch conditions:

Score:

pts /

pts

Place:

Time:

REFEREE

Name:

First name:

Union:

ASSISTANT REFEREE 1

Name:

First name:

Union:

ASSISTANT REFEREE 2

Name:

First name:

Union:

PLAYER

Name:

First name:

Union:

Club:

FOUL AS DESCRIBED IN THE REFEREE REPORT:

MATCH COMMISSIONER'S DECISION:

PLACE:

DATE:

NAME:

SIGNATURE:

--

Appeal: In accordance with the competition disciplinary regulations, the player is entitled to appeal against the Commissioner's decision.

Please complete your detailed report on the next page.



**International Rugby Board
Regional Association**



**Official bank of the
RUGBY EUROPE**



**Official insurance
company of the
RUGBY EUROPE**



**Official balls supplier
of the RUGBY
EUROPE**